

# BUILDING PERMIT APPLICATION

Mail to:  
Henry County Courthouse  
c/o Zoning & Building Office  
307 West Center Street  
Cambridge, IL 61238  
(309)937-3419 8:00 – 4:30 p.m. M-F  
E-mail address: [zoning@henrycty.com](mailto:zoning@henrycty.com)

## COMPLETED BY APPLICANT

All parts of this application must be completed before a building permit will be issued.

1. **Owner:** \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_
2. **Contractor:** \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_
3. **Roofing Contractor:** \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
License #104-\_\_\_\_\_
4. **Plumbing Contractor:** \_\_\_\_\_  
License #: \_\_\_\_\_

## 5. BUILDING PROJECT DESCRIPTION

\_\_\_\_\_

**TOTAL VALUE:** \_\_\_\_\_

## 6. PROPERTY LEGAL DESCRIPTION

Provide subject property legal description from deed, survey, subdivision plat and/or tax bill

Township: \_\_\_\_\_ Section: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Site Address: \_\_\_\_\_

Date \_\_\_\_\_ # \_\_\_\_\_

Map \_\_\_\_\_ Tax # \_\_\_\_\_

Valuation \$ \_\_\_\_\_ Fee \$ \_\_\_\_\_

Zoning \_\_\_\_\_

Setback \_\_\_\_\_

cash or check #

## 7. OCCUPANCY DESCRIPTION

Indicate the use or occupancy for which the proposed work is intended.

AG \_\_\_ RES \_\_\_ BUS \_\_\_ MAN \_\_\_  
PRIN \_\_\_ ACC \_\_\_ FP Y \_\_\_ N \_\_\_

## 8. PLOT PLAN

Complete detailed plot plan as described on the back of the application. Plot plan must show compliance with all zoning setback requirements per Zoning Ordinance Section 7.6 Bulk Requirements.

## 9. PLAN AND SPECIFICATIONS

Submit one set of building project plans and specifications showing compliance to Building Code requirements to be retained by the Department.

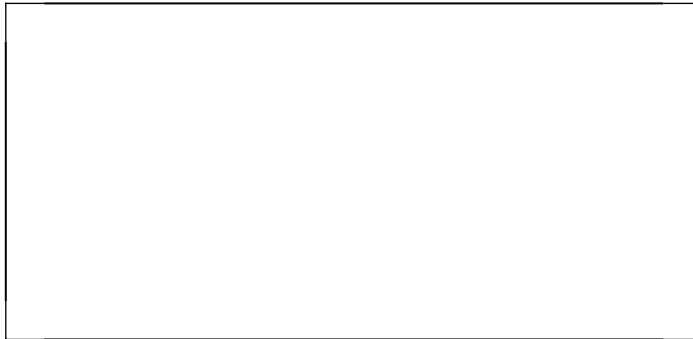
## 10. MISCELLANEOUS

It is the responsibility of the property owner/contractor to:

- a. comply with all zoning ordinance setback/building code regulations.
- b. secure address \_\_\_\_\_
- c. obtain Health Department well/septic permit \_\_\_\_\_
- d. install entrance \_\_\_\_\_
- e. call for required inspections  
FTG \_\_\_ FRAME \_\_\_ FINAL \_\_\_
- f. request required plumbing inspections \_\_\_\_\_
- g. homeowners improvement \_\_\_\_\_

11. **Plot Plan** – prepare a complete drawing illustrating:
- Dimensions of the lot or tract on which the building is to be constructed on all streets adjacent thereto.
  - Exact location of all existing buildings and structures on the lot.
  - Exact location of the proposed building (label as "P") on the lot with dimensions from all property lines and all existing structures.

North



Minimum – zoning set back regulations  
Per Section 7.6 Bulk Requirements.

Set backs	Principal Buildings	Accessory Buildings
Road	_____	_____
Front	_____	_____
Side	_____	_____
Rear	_____	_____

The above prepared plot plan is an accurate representation of the location where the structure/building will be constructed on the property. I (We) accept complete responsibility for compliance to all Henry County Zoning Ordinance and Uniform Building Code regulations/requirements as well as state/federal regulations.

Property owner: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE OBTAIN NECESSARY PRIVATE WATER WELL AND SEWAGE DISPOSAL SYSTEM PERMITS FROM THE HENRY COUNTY HEALTH DEPARTMENT BEFORE STARTING PROJECT (309-852-0197 OR 309-792-4011) AND REQUEST REQUIRED STATE OF ILLINOIS PLUMBING INSPECTIONS (309-276-6195).

Article 7 Section 7.6 Minimum Bulk Requirements

District	Lot Size	Lot Width	Front Yard	Side Yard	Rear Yard	Ground Floor Area/Dwelling	Lot Coverage
AG-1	43,560	150	40	10	40/10	825	20%
R-1/M-1							20%/80%
AG-2	15,000	100	40	10	40/10	825	80%
R-2/B-1							30%/80%
C-1/H-1	12,000	80	30	7	30/10	600	30%
R-3/R-5							
R-4	3,600	36	25	7	10/10	600	30%

**Minimum 40 feet back from township and 50 feet back county, state and federal road right-of-way.**

**Minimum 100 feet back from county, state, federal/73 feet from township ROAD CENTERLINES. Driveway access permits are required from highway authority with jurisdiction and must be installed prior to starting construction project.**