

Health and Social Services Committee Minutes

September 13, 2023

Present: Kathy Nelson, Jan May, Marshall Jones, Brian Corkill, Bob Wachtel, Erin Knackstedt, Kippy Breeden, Robin Tippitt- Administrator, and Jason Rusk- Maintenance Director.

Absent: None

The meeting was called to order at 4:47 p.m.

Motion to approve the September agenda was made Brian Corkill and seconded by Bob Wachtel, motion carried.

Motion to approve the August 2023 minutes was made by Brian Corkill and seconded by Bob Wachtel, motion carried.

Public Comment- None

Budget review : Reviewed June, July, and August income. Reviewed June and August bills. July bills to be approved at next month's committee meeting

Updates on facility projects and repairs:

- Screen House update: The screen house is now a pavilion. Maintenance has repaired concrete and put new electrical in pavilion for safety. The funds came from the memorial fund.
- Update on water building project: Water tanks have been ordered per the guidance of our engineer and the EPA.

Replacement of North Hall Air Conditioner as an emergency purchase at the cost of \$24,175 from Wirth, Inc. will be brought to the County Board as an action item.

Motion to be made at next month's meeting to approve the July bills.

Motion was made by Bob Wachtel to pay the bills for August 2023 in the amount of \$554,197.24 . Motion was seconded by Brian Corkill and motion carried.

The State of Illinois paid \$0 for the month of July, 2023. The State owes the facility \$60,872.20 for the months of May, June, and July.

Census Update: Census was 68 today.

Public Relations: Facility is hosting a Fall Festival on September 21, 2023 at 5pm in combination with an art show in the memory of Amy Howard.

Infection Control/Covid Updates: There are no residents or staff with Covid 19 now. There were 2 staff members that had Covid 19 in August.

Employee updates were discussed. New hires included: 2 CNAs and 1 Dietary Aide.

Agency is being used to fill RN requirements mandated by government regulation and for CNAs as needed to fill openings due to illness or staffing shortages.

Recruiting/Retention: Facility sent staff members to C.N.A classes starting last month. When finished they will work 2nd shift for us.

Farmland lease reviewed. Motion was made by Bob Wachtel and seconded by Marshall Jones after corrections are made to the lease document. The issue was voted on by roll call. All members voted to approve the leasing of the County farm land to the highest bidder, Bennett Grant, at \$345 per acre. The motion carried.

Well bids reviewed. It was decided that more information was needed on the type of pump motors to make a decision. Information will be provided to committee before the County Board Meeting so that the committee can vote and then present to the Board as an action item. The low bid for the well project was \$50,652 from Peerless Well & Pump.

Marshall Jones left meeting at 6:15 pm.

MOU for new hire bonuses was voted on. Motion to approve was made by Brian Corkill and seconded by Kathy Nelson. The MOU was voted on by roll call. All members voted to approve the MOU for hire on bonuses (Except Marshall Jones, who had already left). The motion carried.

Closed Session: None.

Next meeting, Thursday, September 21, 2023 at 5:45 at 102 J County Courthouse, Cambridge, IL 61238.

Next month's meeting, Wednesday, October 11, 2023 at 4:45pm at Hillcrest Conference room.

Motion to adjourn meeting was made by Kathy Nelson and seconded by Bob Wachtel, motion carried. Meeting adjourned at 7:15 pm.