

Henry County Emergency Telephone System Board



Meeting Minutes 22 August 2023

The scheduled meeting of the Henry County ETSB was called to order at 18:01, by Chairperson Carol Zimmerman.

Roll Call: Present: Mierop, Stoudt, Zimmerman, Karzin, Jones, Mielke, Swemline, Krebs, Director Swanson

Absent: Thompson, Carlson, N. Welgat. S. Welgat

Public Present: T/C Supervisor Casteel, Brian Nelson RI Co.

Approval of Minutes & Agenda: Motion to accept agenda and previous minutes by Krebs, second by Verscheure. Motion carried by voice vote.

Public Comments: None

Financial Reports: Director Swanson reported a fund balance of \$2,650,978.51, income from fees and interest of \$68,969.43. Bills presented were: INdigital \$102,045.62, Henry Co. Information Systems \$27,393.00, WTH \$6,600.00, Secretary Stipend \$69.70. Motion to accept by Karzin, Second by Mierop. Motion carried by voice vote with one abstention.

PSAP Reports:

Kewanee: Nothing to report.

Henry Co: Uneventful

T/C Public Education: APCO Conference was a success, All attendees happy with the conference and look forward to attending next year. Director Swanson reported that he had purchased the recordings of the classroom sessions, so that they could be viewed by those unable to attend. Two T/C's attend the MABAS training in Dixon. Seven T/C's will attend the upcoming hands-on training at IFSI in Champaign. IPSTA Conference in October will be attended by T/C's and supervisors, and by three Board members. Fall training seminar for T/C's in Plainfield. Upcoming CTO training by NENA.

Planning & Development: Waiting for information from Motorola regarding STARCOM project. Director Swanson would like to establish a consolidation committee for the STARCOM upgrade and a CAD committee to research CAD and RMS.

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Advisory: No Report

Communications: No Report

911 System Providers Report: No Report

Directors Report: Director's report as submitted.

Old Business: By-Laws, still changes to be made. Former Board member recognition, progress being made. Fire/EMS Communications, On hold until STARCOM upgrade completed for law enforcement. Better use of current VHF frequencies encouraged.

Closed Session: None

New Business: Director Swanson requested that the Board approve a quote from Frontline Public Safety Solutions for training and QI tracking for the T/C's. Currently there is nothing in place. Cost is \$5,312.50. After discussion it was decided to not purchase the QI portion of the software at a cost of approx. \$3,500.00. Motion to approve purchase by Mierop. Second by Krebs. Motion carried by roll call vote.

Director Swanson introduced Brian Nelson, who he would like to hire as a consultant, to assist in the upcoming radio, CAD, and network upgrades. Mr. Nelson introduced himself and gave a brief history of his work as R.I. Co. 911 System Administrator. He also gave a brief history of how he and Director Swanson had worked together to improve the data transfers not only between Henry and R.I. Co, PSAPS, but also with most surrounding Counties and also Iowa. Mr. Nelson said that if he was hired his goals were to assist Director Swanson with the PSAP upgrades, to map out the system and to help with any other problems that may arise.

Director Swanson requested the board hire Mr. Nelson for, \$4,000.00 for 40 hours of work After discussion a motion was made by Karzin to hire Mr. Nelson. Second by Mierop. Motion carried unanimously by roll call vote.

Director Swanson asked the board to approve a server upgrade at a cost of \$2786.00. When asked, Director Swanson explained that the upgrade should have been done a couple of years ago but had fallen through the cracks. Motion to approve and pay by Krebs. Second by Karzin. Motion carried by roll call vote.

With no further business

Motion to adjourn by Karzin, Second by Krebs. Meeting adjourned at 18:54

Respectfully submitted:

Brian W. Stoudt
ETSB Secretary