

Administration Committee Meeting Report

Tuesday, May 10, 2022, 5:00 p.m., HC Courthouse, Frist Floor Small Courtroom

Members present: Jill Darin, Kippy Breeden, Jim Thompson, Kathy Nelson, Joe Garrity and Jim Padilla
Members absent: Marshall Jones
Ex-Officio members present: Others present: Erin Knackstedt and Scott Evans

Chairman Darin called the meeting to order at 5:00 p.m.

Member Padilla moved to approve the agenda, Member Nelson seconded, all were in favor and motion carried

Member Nelson moved to approve the April 11, 2022 minutes, Member Garrity seconded, all were in favor and the motion carried.

There were no presentations.

There was no public comment.

Scott Evans updated the committee for the month of April which included, but was not limited to, new exit signs installed, summer maintenance, custodian position, and PLC door lock meeting.

The electricity, gas, and water usage charts were discussed. There was a brief discussion regarding the large increase in capacity charges for electric over the next year. Mike Ellis will be giving a presentation at the next Administration committee.

There was no IS report.

There was no old business.

The claims report for the month of April were reviewed.

Under New Business, the medical claims and fund balance for the month of April claims were reviewed. There was a brief discussion on the fund balance and claims.

Member Nelson moved to approve the roof/clocktower plan, Member Garrity seconded, Member Nelson moved to amend the original motion to add that the committee would like to explore the cooperative purchasing plan for the roof project and Member Garrity seconded, the amendment passed, there was a roll call vote, all were in favor and the original motion carried. Administrator Knackstedt gave an overview of the project and the options available to the committee. There was some discussion regarding the bell tower reconstruction options.

Member Garrity moved to approve the asbestos removal proposal, Member Thompson seconded, all were in favor and the motion carried.

The next regular Administration Committee meeting was set for Tuesday, June 14, 2022 at 5:00 p.m.

With no further business to discuss, Member Padilla moved to adjourn, Member Garrity seconded, all were in favor and motion carried.

Respectfully submitted, Erin Knackstedt, County Administrator