

Health and Social Services Committee Minutes

April 12, 2023

Present: Jan May, Kathy Nelson, Bob Wachtel, Marshall Jones, Kippy Breeden, Robin Barnes- Administrator, Julie Kauffman, and Tammy Verstraete.

Absent: Brian Corkill

The meeting was called to order at 4:45 p.m.

Motion to approve the April 2023 agenda was made by Bob Wachtel and seconded by Kippy Breeden, motion carried.

Motion to approve the March 2022 minutes was made by Marshall Jones and seconded by Bob Wachtel, motion carried.

Public Comment- None

Budget review included an overview of the current financials.

Updates on facility projects and repairs:

- The facility is waiting for the permit to go through for the water building project.
- The facility is going to replace the diesel tank for the old generator and build a containment system as preventive maintenance due to age and condition. Cement work should be done this week.
- The new windows for the residential side of the building will be installed by end of April.
- The parking lot will be re-stripped this year and asphalt re-done in next year or two.

Motion was made by Marshall Jones to pay the bills for February and March 2023 in the amount of \$656,744.70. Motion was seconded by Bob Wachtel and motion carried.

State of Illinois paid for February in the amount of \$11,813.41. The State of Illinois owes \$34,422.69 for prior months.

Census Update: Current census is 69.

Public Relations: Facility had a great turn out for Easter Egg hunt this month. Mother's Day Tea will be held next month.

The annual survey by IDPH went very well with the facility receiving very few deficiency tags. There was one nursing tag and two very minor life safety tags (like dust on a sprinkler head).

Infection Control/Covid Updates: There are 21 residents and 6 staff members positive for Covid 19. Facility is still open to visitors.

Employee Updates were discussed. New hires included: 3 CNAs.

Motion was made by Bob Wachtel to appoint Tammy Verstraete as the new Director of Accounting and add Tammy as a signature on accounts for the facility. Tammy Verstraete is now considered a financial officer for Hillcrest Home. Marshall Jones seconded and all members approved.

Agency is being used to fill RN requirements mandated by government regulation. Agency will also be used to help with staff shortages caused by Covid 19.

Next meeting – Wednesday, May 10, 2023 at 4:45pm p.m. at Hillcrest Conference Room.

Motion to adjourn the meeting was made by Kathy Nelson and seconded by Marshall Jones.

Meeting was adjourned at 5:30 p.m.