

## Health and Social Services Committee Minutes

March 15, 2023

Present: Jan May, Kathy Nelson, Bob Wachtel, Marshall Jones, Brian Corkill, Robin Barnes- Administrator, Julie Kauffman, and Kippy Breeden.

The meeting was called to order at 5:05 p.m.

Motion to approve the March 2023 agenda was made by Bob Wachtel and seconded by Marshall Jones, motion carried.

Motion to approve the February 2022 minutes was made by Brian Corkill and seconded by Marshall Jones, motion carried.

Public Comment- None

Budget review included an overview of the current financials.

Discussed the possibility of purchasing solar panels for the facility. Administrator explained that a conversation had taken place with Michael Ellis from E-Quantum Consulting regarding the subject. It was clear after speaking with Michael Ellis that it would not be cost-effective for the facility to install solar panels.

Updates on facility projects and repairs:

- The facility is waiting for the permit to go through for the water building project.
- The facility is going to replace the diesel tank for the old generator and build a containment system as preventive maintenance due to age and condition.
- The new windows for the residential side of the building should begin to be installed on 3-20-23, and the contractor hopes to be finished by the end of April.
- The south roof top unit for heating, A/C, and ventilation shorted out. The new roof top unit was purchased as an emergency repair at the cost of \$5,250 from Wirth, Inc.
  - Note from Maintenance Director: The electrical short occurred in the South roof top unit. This unit provides heat, cooling, and ventilation. One of the A/C compressors shorted to ground on this unit. When that happened it tripped the 1200 amp whole facility GFI. Basically a giant breaker. When that happens the old generator will run and provide all essential functions of the building. Without it the entire facility would be without power, including water and sewage. The only real damage other than a few fuses is to the south roof top unit. There was some melted wiring, that I have already repaired, and the compressor. Without the compressor it is not possible to have the unit running at full strength capacity as required by IDPH.

Motion was made by Marshall Jones to pay the bills for January 2022 in the amount of \$359,361.38. Motion was seconded by Bob Wachtel and motion carried.

State of Illinois paid for December and January in the amount of \$39,598.81. The State of Illinois owes \$16,283.20 for prior months.

Census Update: Current census is 71 with the North hallway being used for mostly for Observation for new admissions.

Public Relations: Facility will be doing an Easter Egg hunt next month. Facility is going to start a scholarship program to send interested current employees to classes to become CNAs. Another scholarship fund will be used to help current employees go back to school for nursing.

Infection Control/Covid Updates: There are no residents positive for Covid at the facility at this time. There have been cases of influenza and other respiratory illnesses. The facility is open for visitation. At this time masks are required due to the amount of time we must wear one after we have had an outbreak per CMS rules. Masks must also be worn when the Covid 19 positivity rate is too high.

Employee Updates were discussed. New hires included: 1 LPN, 1 CNA, 1 Housekeeper, 1 Director of Accounting, 1 Assistant Activity Director, 1 RN, and 1 PRN receptionist.

Agency is being used to fill RN requirements mandated by government regulation. Administrator explained that IDPH has started sending out notices that if a facility is short RN hours that they will be fined. For the next 18 months IDPH will be sending out letters to facilities to advise them of their shortfalls when it comes to RN's and other staffing, but not enforcing the fines yet. After that time period IDPH will start enforcing those fines.

Next meeting – Wednesday, April 12, 2023 at 4:45 pm at Hillcrest Conference Room.

Motion to adjourn the meeting was made by Bob Wachtel and seconded by Brian Corkill.

Meeting was adjourned at 5:50 p.m.