

Administration Committee Meeting Report
Tuesday, February 14, 2023, 5:00 p.m., 303C – Third Floor

Members present: Jill Darin, Marshall Jones, and Joe Garrity Members absent: Jeanna Moore and Dan Crippen Ex-Officio members present: Others present: Erin Knackstedt, Rosemary Rathjen, Scott Evans

Chair Darin called the meeting to order at 5:00 p.m.

Member Jones moved to approve the agenda, Member Garrity seconded, all were in favor and motion carried

Member Garrity moved to approve the January 10, 2023 minutes, Member Jones seconded, all were in favor and the motion carried.

There were no presentations.

There was no public comment.

Scott Evans updated the committee on activities for the month which included, but was not limited to, boiler went down but has been fixed, HVAC progressing, garage LED lights changed, door issue to be repaired but the cost is high, and regular maintenance activities.

The electricity, gas, and water usage charts were discussed.

Rosemary Rathjen updated the committee on IS activities for the month which include but was not limited to, courthouse cabling update, one switch still on back order, server banks being moved, software is moving faster on new network, alert speakers completed, ACA filing, and 2023 court grant approved.

There was no old business.

The claims report for the month of January were reviewed.

Under New Business, the medical claims and fund balance for the month of January claims were reviewed. Administrator Knackstedt discussed the concerns and options before the county regarding the health care plan account. Rising costs and an increase in medical claims has led to instability in the fund. Staff will be reviewing options for discussion in the future.

There was no new business.

The next regular Administration Committee meeting was set for Tuesday, March 14, 2023 at 5:00 p.m.

With no further business to discuss, Member Garrity moved to adjourn, Member Jones seconded, all were in favor and motion carried.

Respectfully submitted, Erin Knackstedt, County Administrator