

MEETING NOTICE
ADMINISTRATION COMMITTEE
5:00 P.M., TUESDAY, OCTOBER 10, 2023
303C – THIRD FLOOR
HENRY COUNTY COURTHOUSE
307 W. CENTER STREET, CAMBRIDGE, ILLINOIS

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the August 8, 2023 Administration Committee
- III. Presentations
- IV. Public Comment.
- V. Old Business:
- VI. Maintenance Report.
 - A. Current and future Courthouse/Jail Complex maintenance issues
 - B. Electricity, Gas and Water Usage Charts (available at meeting).
- VII. IS Report
- VIII. Presentation of September claims.
- IX. Old Business
- X. New Business:
 - A. Health Care Plan:
 1. Monthly Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
 - B. Approval of Hot Water Tank Issue and Bid
 - C. Approval of 2024 Holiday Schedule
 - D. Discussion regarding Personnel Policy Updates
- XI. Next regular meeting date/time/location: November 7, 2023, 5:00 p.m., 303C, Courthouse.
- XII. Adjourn meeting.