

MEETING NOTICE
ADMINISTRATION COMMITTEE
5:00 P.M., TUESDAY, JULY 12, 2022
FIRST FLOOR SMALL COURTROOM 103 J – JUDICIAL WING
HENRY COUNTY COURTHOUSE
307 W. CENTER STREET, CAMBRIDGE, ILLINOIS

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the June 14, 2022 Administration Committee meeting minutes (enclosed).
- III. Presentations
- IV. Public Comment.
- V. Old Business:
- VI. Maintenance Report.
 - A. Current and future Courthouse/Jail Complex maintenance issues – Scott Evans.
 - B. Electricity, Gas and Water Usage Charts (available at meeting).
- VII. IS Report
- VIII. Presentation of June claims.
- IX. New Business:
 - A. Health Care Plan:
 1. Monthly Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
 2. Approval of Vaccine Resolution
 3. Approval of Personnel Policy Handbook
- X. Closed Session per 5 ILCS 120/2(c)
 - A. Actions from Closed Session
- XI. Next regular meeting date/time/location: Tuesday, August 9, 2022, 5:00 p.m., 103 J, Judicial Wing, Courthouse.
- XII. Adjourn meeting.