

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
5:00 P.M., TUESDAY, MARCH 14, 2023  
303C – THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
307 W. CENTER STREET, CAMBRIDGE, ILLINOIS

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the February 14, 2023 Administration Committee meeting minutes (enclosed).
- III. Presentations
- IV. Public Comment.
- V. Old Business:
- VI. Maintenance Report.
  - A. Current and future Courthouse/Jail Complex maintenance issues – Scott Evans.
  - B. Electricity, Gas and Water Usage Charts (available at meeting).
- VII. IS Report
- VIII. Presentation of February claims.
- IX. New Business:
  - A. Health Care Plan:
    1. Monthly Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
    2. Approval of Personal Policy Updates
- X. Next regular meeting date/time/location: Tuesday, April 11, 2023, 5:00 p.m., 303C, Courthouse.
- XI. Adjourn meeting.