

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
5:00 P.M., TUESDAY, MARCH 8, 2022  
FIRST FLOOR SMALL COURTROOM 103 J – JUDICIAL WING  
HENRY COUNTY COURTHOUSE  
307 W. CENTER STREET, CAMBRIDGE, ILLINOIS

**AGENDA**

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the February 8, 2022 Administration Committee meeting minutes (enclosed).
- III. Presentations
  - A. Shey Bauer with Daikin
- IV. Public Comment.
- V. Old Business:
- VI. Maintenance Report.
  - A. Current and future Courthouse/Jail Complex maintenance issues – Scott Evans.
  - B. Electricity, Gas and Water Usage Charts (available at meeting).
- VII. IS Report
- VIII. Presentation of January claims.
- IX. New Business:
  - A. Health Care Plan:
    1. Monthly Fund Balance & Medical Claims Reports (available at mtg.), claims, reinsurance, loss control & administration expense reports.
    2. Discussion on HVAC contract proposal
    3. Review capital improvement draft
- X. Next regular meeting date/time/location: Tuesday, April 12, 2022, 5:00 p.m., 103 J, Judicial Wing, Courthouse.
- XI. Adjourn meeting.