

Planning/Development Committee Minutes October 28, 2009

The meeting was called to order at 5:10 p.m. by Chairperson Ann DeSmith in Room 102J of the Henry County Courthouse with members Jim King and Dennis Sullivan. Dennis Anderson was present at 5:20 p.m. Member Rick Livesay was absent. Zoning/Building Manager Bob Westfall, Deputy County Administrator Naomi Stahl and County Administrator Colleen Gillaspie were also present.

The meeting agenda was approved.

The previous meeting minutes of October 7, 2009 were approved.

A. Agenda

1. Wind Farm Transmission Lines – ordinance review.
Committee reviewed State's Attorney Terry Patton's email dated October 23, 2009:2:14 p.m. Jim King made a motion to accept Terry Patton's suggested changes to the existing Henry County Zoning Ordinance Appendix B Wind Energy. These changes relate to the definition of:
 - a. Wind Energy System: additional wording of transmission line and transmission line pole.
 - b. Height of transmission line poles to be no more than 200'.
 - c. Transmission line poles shall not be located on road right of ways except as necessary to cross over a road.

The motion was seconded by Dennis Sullivan. Motion carried.

2. Atkinson Landfill.
A letter sent to Atkinson Landfill Company, Inc. concerning host agreement payment/CPI increases was discussed. Colleen Gillaspie told the committee that upon her research, it was legal to place the funds received from Atkinson Landfill Company, Inc. into General Funds.
3. Monthly Income Statement – for the Zoning/Building Department was reviewed.

4. Budget Resolutions – Budget Resolutions due for submission on October 27, 2009 were reviewed. Naomi Stahl reported there were still changes to be made to the Department Head Salary line item. Naomi will work with Accounting and report these changes to Bob Westfall.
5. Office Procedures – three new forms presented by Ann DeSmith were reviewed.
 - a. Henry County Building/Zoning Manager timesheet.
 - b. Zoning/Building – mileage reimbursement form.
 - c. Draft – Henry County Zoning/Building Department – policies and procedures (as a supplement to Henry County schedule of personnel practices handbook).

Jim King made a motion to implement the timesheet and reimbursement form effective November 1, 2009 and to layover c – Draft until December 2, 2009 Planning/Development Committee meeting. The motion was seconded by Dennis Anderson. Motion carried.

Meeting adjourned at 6:40 p.m. Next meeting will be at 5:30 p.m. on Wednesday, December 2, 2009 in Room 102J of the Henry County Courthouse.

Respectfully,

Bob Westfall
Zoning/Building Manager

RDW/ms