

**Health and Social Services Committee minutes
Hillcrest Home
4:30 p.m. Monday November 7, 2016**

Present: Jan May chairman, Bill Preston left 4:30p, Karen Urick arrive 4:30pm, Lorna Brown, administrator

1. Preston moved, May seconded motion to approve the November 2016 agenda
2. Preston moved, May seconded approval of the October 2016 minutes
3. Public Comment- none
4. Hillcrest budget review-
 - a. 2017 budget
 - b. Building fund review - Capital fund - Phase IV
 - c. Vehicle roof and basement waterproof updates: Brown reported both projects are completed.
 - d. Monthly review of expenses vs costs
 - e. Memorial/Concession Fund: review purchases-none
5. Review of the closed session meeting minutes - none
6. Foundation project- Bill & Susan Sherrard Foundation Grant- progress on the alcove project Brown reported electric complete, walls will start tomorrow. 2017 grant was put in for. We are requesting funds to be able to buy electric beds. Brown reported Julie K has heard from the Birdies for Charity in amount was \$504.61.
7. Census - Resident census is 96
8. Public Relations/Updates: none
9. Employee Updates:
 - a. 4 New hires and 1 terminations
 - b. 6 Incidents reviewed
 - c. Claim pending claim continues- one still pending, one new on light duty.
10. Public Aid - owe for May, July, August, Sept and October in amount of \$593,473.28.
11. Urick motioned, May seconded the approval of bills for October in amount of \$417,863.90.
12. Next meeting – Wednesday December 7, 2016 4:30pm Hillcrest Conference room
13. Urick motioned , seconded by May to adjourn meeting at 5:30 p.m.