

**Health and Social Services Committee Minutes**  
**Hillcrest Home      4:30 p.m. Wednesday September 7, 2016**

**Attendees: Jan May, Chairman, Karen Urick, Bill Preston absent**  
**Lorna Brown, administrator, and Jason Rusk, Maintenance Supervisor**

1. Urick moved, May seconded the motion to approve the September agenda
2. Urick moved, May seconded a motion to approve the August 2016 meeting minutes
3. Public Comment- none
4. Vehicle Garage Roof- bid review Urick motioned, May seconded to accept low bid from Hirsch company for amount of \$ 6,700. Rusk provided detail of scope of work.
5. Basement waterproofing- bid review Urick motioned, May seconded to accept low bid from Todd's Mudjacking and Basement Service company for amount of \$10,926.00. Rusk provided detail of scope of work and project.
6. Hillcrest budget review-
  - a. 2017 budget
  - b. Building fund review - Capital fund- Phase IV
  - c. 2016 Capital project- Rusk reported dietary air conditioning project completed
  - d. Monthly review of expenses vs costs
  - e. Memorial/Concession Fund: review purchases-received dining chairs with arms for front family dining room and admissions today.
7. Review of the closed session meeting minutes - none
8. Foundation project- Bill & Susan Sherrard Foundation Grant- progress on the alcove project- Brown reported we are waiting on moving electrical panel.
9. Census – Brown reported current census is 98.
10. Public Relations/Updates:
11. Employee Updates: Brown reported 9 hired 3 terminated two new incident without major injuries. IMPG case continues.
12. Public Aid - owe for May, July and August in amount of \$391,662.39.  
June was paid out of order in amount of \$83,756.26.
13. Urick moved, May seconded motion to approve August bills in amount of \$485,121.15.
14. Next meeting – October 5 ,2016 4:30pm Hillcrest Conference room.
15. Urick moved , May seconded motion to adjourn meeting at 5:45 p.m.