

Health and Social Service Committee Meeting Minutes

Hillcrest Home 4:30 p.m. Wednesday May 4, 2016

Attendees: Jan May, Chairman, Bill Preston, Karen Urick-arrival 4:40pm Lorna Brown, Administrator,

1. Preston moved, May seconded motion to approve the May 2016 Agenda
2. Preston moved, May seconded motion to approve April 2016 Committee Minutes
3. Public Comment – none
4. Farm Ground- Lease renewal – There is no update at this time.
5. Hillcrest Home Budget reviewed- Brown explained the reason for the IDPH approval of the old generator to be used as a backup to our new generator. We had received a life safety code deficiency during the annual inspection. The requirement was to have emergency and critical power back up. Using our old generator satisfied this requirement.
6. 2016 capital fund project- air conditioning for kitchen. This project is ready for the bidding process. This project was in our 2016 budget.
7. Alcove update- We submitted our paperwork to IDPH for approval. We need to make some revisions before we are able to begin the project.
8. Census- Brown reported that the current census is 99.
9. Public Relations – none
10. Employee update: Members discussed a possible tuition reimbursement incentive program. We will begin to establish criteria. Brown reported: 5 hired 7 terminated,(3 nurses- {1 retired 1 moved 1 no call no show} 4 aides{1 with notice 3 no call no show}), three new incidents with no lost days. One light duty continues
11. Brown reported Public Aid - owe for April in amount of \$208,060.59
Payment made past month in amount of \$ 525,533.37
for December, January, February and March
12. Preston moved Urick seconded motion to approve April bills in amount of \$424,841.83.
13. Hillcrest is participating in Birdie for Charities at the John Deere Classic and also hosting a Trivia Night on June 4th.
14. Next meeting June 8th 2016 at 4:30pm.
15. Urick moved Preston seconded motion to adjourn at 5:45 p.m.