

**Health and Social Services Committee Meeting Minutes
Hillcrest Home**

4:30 p.m. Wednesday November 4, 2015

Attendees: Jan May, Chairman, Bill Preston, Karen Urick,
and Lorna Brown, administrator,

1. Preston moved, Urick seconded to approve the November agenda
2. Preston moved, Urick seconded the approval of the October 2015 committee minutes
3. Public Comment- none
4. Hillcrest budget review-
 - a) Building fund review- capital budget 2016. Formal bidding process to be complete within the month. The new generator is estimated to cost approximately \$200,000.00. The funding will come from the building fund and the farm account.
 - b) 2016 Budget review-Brown informed the committee of a supervisor assignment and change in job description. The committee agreed that the change was necessary.
 - c) Public Aid - owe for October, September, August, and July in amount of \$423,127.85
No payment received in October
 - d) Memorial/Concession Fund: Landscape proposal was discussed.
5. Census - Brown reported resident census is at 99.
6. Public Relations/Updates: none
7. Employee Updates: reviewed
 - a) 2 New hires and 1 terminations
 - b) Incidents 3 incident no lost day- all resolved.
 - c) Claims- two pending – one agreement is signed.
 - d) Union update - all the copies have been signed and taken to court house & given to the union
8. Brown reported on an EPA visit to inspect the new water system on 8-18-15. The compliance letter has been received and we are currently waiting on the permit for the water softener.
9. Preston motioned, Urick seconded the Approval of bills in amount of \$369,536.28.
10. Next meeting- December 2, 2015 4:30 pm Hillcrest Conference room.
11. Preston motioned, Urick seconded to adjourn meeting at 5:20 pm.