

**Health and Social Services Committee Meeting Minutes
Hillcrest Home**

4:30 p.m. Wednesday October 7, 2015

Attendees: Jan May Chairman, Bill Preston, Karen Urick,
Jason Rusk maintenance supervisor and Lorna Brown, administrator,

1. Preston moved , Urick seconded to approve the October agenda
2. Preston moved, Urick seconded the approval of the September 2015 committee minutes
3. Public Comment- John Hunt resident attended.
4. Hillcrest budget review-
 - a. Building fund review- capital budget 2016. Farm account funds discussion was held for the replacement of the old building generator. The money for the new generator is estimated to cost approximately \$200,000.00. Jason presented information about three companies that have been onsite to give estimates. Lead time for the purchase of the generator is 3 months. Committee recommended to begin formal bid process. The funding will come from the building fund and the farm account.
 - b. 2016 Budget review- the intent to raise the room rate was discussed by the Committee. Preston motioned to raise the rate by \$10 per day to \$120 per day. Seconded by May with Urick declining to vote. A roll call vote was taken. Preston and May voted yes. Urick voted no. The Committee will forward this recommendation to the full board.
 - c. Public Aid - owe for September, August, and July in amount of \$304,094.22.
Paid \$93,589.44 for June
 - d. Memorial/Concession Fund: review purchases
5. Census - Brown reported resident census is at 96.
6. Public Relations/Updates: Brown reported that a picture of the Homecoming Hillcrest Queen & King riding in the Geneseo Homecoming parade was published in the Geneseo Republic along with pictures of residents for the Senior Series presented by Henry County Health Dept.
7. Employee Updates
 - a. 3 New hires and 5 terminations
 - b. Incidents 2 incident no lost day- all resolved.
 - c. Claims- two pending
 - d. Union update- signing the agreement then will send to the board chairman
8. Public Aid - owe for September, August, and July in amount of \$304,094.22.
Paid \$93,589.44 for June.
9. Brown reported on an EPA visit to inspect the new water system on 8-18-15 with several recommendations. Jason Rusk and Vince Newton are correcting these recommendations. Plan of correction has been submitted.
10. Preston motioned, Urick seconded the Approval of bills in amount of \$430,166.31.
11. Next meeting- November 4, 2015 4:30 pm Hillcrest Conference room.
12. Preston motioned, Urick seconded to adjourn meeting at 6:10 pm.