

**Health and Social Services Committee Meeting Minutes
Hillcrest Home**

4:30 p.m. Wednesday August 5, 2015

Attendees: Jan May Chairman, Bill Preston, Karen Urick and Lorna Brown, administrator, Julie Kaufman Bookkeeper, Jason Rusk Maintenance Supervisor and Russell Construction representatives (John Daly and Angela Bagby), Lisa Hammer, reporter

1. Preston moved , May seconded the August agenda
2. Preston moved, May seconded the approval of the July 2015 committee minutes
3. Public Comment- none
4. Discussion of Phase three plans: Presentation by Russell construction on construction process and methodology for a 10 bed addition.
5. Hillcrest budget review-
 - a. Building fund review- Kaufman reported on CD balance and cash reserves. Discussion of capital budget items for 2015/2016—Discussion of Farm Account balance use in 2015-2016.
 - b. Monthly review of expenses vs costs
 - c. Budget review 2016- Income reviewed which shows a need for a private pay room rate increase of \$10 beginning 12-1-2015. Expenses reviewed with increase in wage costs.
 - d. Memorial/Concession Fund: review purchases- dietary project invoice complete, Recliners, over bed tables, large wheelchairs. Working on dinnerware replacement. Looking at wall mounted scales.
6. Census- Brown reported resident census is at 97.
7. Public Relations/Updates: Brown reported several ads were put in the senior guides for the area.
8. Employee Updates
 - a. 4 New hires and 10 terminations
 - b. Incidents 5 incidents one lost day- all resolved.
 - c. Claims two pending
 - d. Union update- working on retyping contract language- Brown reported she had received letter regarding Union wish to amend agreement.
9. Public Aid- owe for July and June \$162,879.61
Paid for March \$ 119,380.66, April \$141,906.12 and May \$88,396.24
10. Preston motioned, Urick seconded the Approval of bills in amount of \$547,552.40.
11. Next meeting- September 2, 2015 4:30 pm Hillcrest Conference room.
12. Preston motioned, Urick seconded to adjourn meeting at 6:50 pm.