

Health and Social Services Committee Meeting Minutes
Hillcrest Home
4:30 p.m. Wednesday June 3, 2015

Attendees: Jan May Chairman, Bill Preston and Lorna Brown administrator present, Karen Urick absent

1. Motion by Preston seconded by May to approve the June 2015 agenda
2. Approval of the May 2015 minutes motioned by Preston seconded by May
3. Public Comment- none
4. Census- Brown reported current census is 92
5. Public Relations/Updates:
6. Employee Updates
 - a. 7 New hires and 4 terminations
 - b. Incidents- one- no missed days
 - c. Claims- two current – One is currently being settled and the other one will be back in court in July.
 - d. Union update- Contract ratified by union members. Approval to accept AFSME /Hillcrest Contract motioned by Preston seconded by May. This will be presented to the board in the June meeting.
7. Public Aid- owe for May, April, March = Total \$348,623.02
Paid February= total \$120,574.50
8. IDPH survey results- Brown reported compliance letters received – all clear
9. Hillcrest budget review-
 - a. Monthly review of expenses vs costs
 - b. Budget review
 - c. Building fund review
 - d. Memorial/Concession Fund review purchases- Brown reported final bills on computer system and dietary project will be taken out of memorial in June
10. Integrated Communication systems- final step in time clock installation complete working well.
11. Discussion of Phase three plans: Brown reported on updating project showing new suggestions
12. Approval of bills in amount of \$ 425,837.46 motioned by Preston seconded by May
13. Next meeting-July1, 2015 4:30 pm Hillcrest Conference room.(notice change in regular meeting date)
14. Adjourn meeting at 5:20pm motioned by Preston seconded by May