

Health and Social Services Committee Meeting Minutes
Hillcrest Home
4:30 p.m. Wednesday April 8, 2015

**Present: Chairman Jan May, Bill Preston, Karen Urick arrival at 5pm,
Colleen Gillespie County Administrator, Lorna Brown Administrator.**

1. Additions or corrections to the April 2015 agenda. Preston Motioned to approve- May seconded
2. Approval of the March 2015 minutes- approval motion made by Preston seconded by May
3. Public Comment--none
4. Closed session for employee evaluation. Preston moved to go into closed session at 5:00 p.m. per 5 ILCS 120/2(c)(1) to discuss an employee evaluation, seconded by Urick; 3 yes – May, Preston, Urick; 0 no; 0 absent.
Preston moved to return to open session at 5:40 p.m., Urick seconded, all were in favor and motion carried.
5. Census- Brown reported current census is 94.
6. Public Relations/Updates: ad in public library final approval complete to include admission and employment
7. Employee Updates
 - a. 8 New hires and 4 terminations
 - b. Incidents- 6 minor – no lasting medical needs
 - c. Claims- working on one outstanding claim.
 - d. Union update- starting negotiations- April 15th 2pm at the courthouse.
8. Public Aid- owe for March, February, January, December, November = Total \$639,306.71
Paid October- \$140,542.47
9. IDPH survey results--Brown reported that both the federal surveyors and the state surveyors were at Hillcrest for the IDPH survey. It was a very good survey with 5 minor health violations and 12 minor life safety tags. We qualify for a desk review, which will not require them to revisit the home. Most of the tag item have already been corrected and/or being corrected.
10. Dishwasher— The dietary project is completed and the open house was a success.
11. Hillcrest budget review-
 - a. Monthly review of expenses vs costs
 - b. Budget review
 - c. Building fund review
 - d. Memorial/Concession Fund review
12. Integrated Communication systems- There is still work to be done on the fall prevention program and the reprogramming of pagers. This project is almost complete.
13. Discussion of Phase three plans: cost analysis
 1. Approval of bills motion made by Preston seconded by Urick to approve the expenses in amount of \$422,221.88
 2. Next meeting-May 11, 2015 4:30 pm Hillcrest Conference room.
 3. Adjourn meeting at 6:10 pm motioned by Preston seconded by Urick.