

**Health and Social Services Committee Meeting Minutes
Hillcrest Home 4:00 p.m. Tuesday July 7th, 2014**

Present: Chairman Karen Urick, Jan May, Tim Wells County Board Chairman, Lorna Brown Administrator

1. Meeting began at 410pm
 - a. May motioned, Urick seconded July 2014 agenda
 - b. Wells motioned, May seconded June 2014 meeting minutes.
 - c. Public Comments by Wells regarding possible committee member change
 - d. Current census 101
2. Public Relations/Updates: VA program printed twice yearly fall will be when our ad will be printed, Brown reported facility had 48 family members and friends attended Father Day Cookout , Brown reported we had 34 employees honored at the Home Sweet Home meal honoring those having 10 or more years of service.
3. Employee Updates
 - a. 3 new hires and 5 terminations were reviewed.
 - b. Incidents were reviewed, Brown reported on employee status.
 - c. Union update- May reported nurses will be voting on salary scale July 8th after bargaining meeting was held on June 17, 2014. Brown discussed retro pay and information gathered for each nurse to review.
4. Public Aid- Total payment due, April, May and June totaling \$392,680.24--March was paid \$144,596.81
5. Memorial Fund- Review of purchases made from memorial fund and account balance. Brown reported that the landscape was completed today. Wheelchair glider will be in Mid July. Committee members recommend an article about Jim King Memorial Funds be printed in paper with a picture of landscape and swing. Brown reported that the cable service is losing channels and the cost to have it repaired. The current satellite company can increase channels and improve reception based on their proposal. Committee members agreed that the use of memorial money for this service would be a benefit for the residents.
6. Rental House- Brown reported that Mr. Gentry is renting one more month to empty the house of furniture by the auction company on July 17th , insurance contacted, agreement with fire department has been signed. Committee members discussed landscape for once the house is removed.
7. Hillcrest budget review-
 - a. Monthly review of expenses vs costs was completed.
 - b. Financial report requested by finance committee to be sent by administrator.
 - c. Room rate update - Action item held over from June. Discussion on feedback from resident families, other board members and the figures that were presented. Wells motioned to have a resolution formatted to present at the board meeting to adopt \$9.00 per day increase for the fiscal year Dec 1, 2014 to Nov. 30, 2015. Urick seconded.
8. Integrated Communication systems- Brown reported site review would be July 29th. Fiber optic line has been set up by Geneseo Communication and activated today. The committee reviewed the cost of the system that affected resident care to be \$154,203. Urick motioned and May seconded that this amount be used from memorial account.
9. Discussion of Phase three plans:
 - a. Water emergency repairs for leaking water reservoir tank - A new building will need to be constructed to hold new tanks. Bid request posted in newspaper with one bid response. Wells motioned to accept Bob Johnson Construction Bid for \$77,777.47, Wells motioned and Urick seconded the action item to be presented to County Board. Committee members discussed the option of tanks and EPA requirements

and approval process. A temporary tank will need to be used until new ones are in place. Urick Motioned May seconded, that the emergency tank purchase, pending EPA approval, will be purchased for \$15,000 through U.S Blue Book. May motioned, Urick seconded the purchase. The two permanent tanks will be purchased from A.L.L Equipment Moline, pending EPA approval, for \$22,000 each. Water system hook up and operational tasks will be discussed at August meeting regarding bid process. Lead time for tank delivery 8-10 weeks.

9. Approval of bills May motion Urick seconded approval of payment of \$398,097.38 for June bills.
10. Next meeting- August 6th 4:30 pm Hillcrest Conference room.
11. Adjourn meeting- May motioned Urick seconded to adjourn at 6pm. Tour of landscape and pump house conducted afterwards.