

**Health and Social Services Committee Meeting Minutes
Hillcrest Home
4:30 p.m. Wednesday February 5, 2014**

Present: Lorna Brown administrator, Karen Urick, committee chair, Jan May, Bill Preston member absent
Others present, Lisa Hammer

1. Meeting began at 4:30pm
 - a. May moved, Urick seconded the approval of the February 2014 agenda with update of census to 104
 - b. Urick moved, May seconded the approval of the January 2014 minutes
 - c. No public Comment
2. Census- Resident census is 104
3. Public Relations/Updates: Senior living ad in Thrifty Nickel
Year in Review Cambridge Chronicle
4. Employee update
 - a. 2 new hires and 4 terminations were reviewed
 - b. Incident reports- none
 - c. Union update- Negotiation meeting for nurses contract is set up for February 12th with Colleen Gillespie county administrator, Jan May committee member, Lorna Brown administrator, Nona Diericx Director of Nursing, labor attorney and union representation.
 - d. Maintenance supervisor position updates. We have had 10 plus applications so far. Interview process is underway. Current staff is doing a fine job with the duties and repairs as they come up.
5. Public Aid- Total payments due for September, October, November, December, and January for a total of \$603,214.54. No payment was made past month
6. Estate of Jimmie D. King- discussion of outdoor improvements to augment the new construction, to be purchased with donations from Mr. King's estate. Continue with specific ideas when spring arrives.
7. Committee members reviewed the changes to the farm bid and application from last meeting. Recommendation was made to add words of "Henry County" before residency in the advertisement for bids. Members discussed residency and reviewed the definitions of proof supplied by Attorney Terry Patton. Decision to use valid drivers license and voter registration as proof of residency will be added to the application. Urick will work with County Administrator Colleen for changes in the application as discussed.
8. Brown reported renovation repairs from sprinkler break is complete and sprinkler functioning. Insulation has corrected the temperature problem and base board will be reapplied.
9. Committee members reviewed recommendations from Attorney Terry Patton on use of Medical Cannabis and guidelines being proposed by Illinois Dept. of Public Health. Members discussed the 5 points that need to be clarified before policies can be adopted. The 5 areas involve residents taking medical cannabis orally vs smoking, storage, ensuring registered patient and caregivers have possession, safety measures to protect other residents and if federal benefits would be affected. Committee members directed Brown to talk with the medical director of Hillcrest, Dr Rudy and contact the Illinois Nursing Home association for any additional information.
10. Hillcrest budget review-
 - a. Monthly review of expenses noted December expenses vs. income were in line with each other.
 - b. Committee members noted no further discussion with finance committee needed at this time.
11. Brown reviewed the purchase of items from a nursing home auction with a large saving to the facility budget. The items included night stands, end tables, linens, and kitchen items, were in good condition and greatly utilized.
12. May moved Urick seconded the approval of \$389,686.98 expenses for December.
13. Next meeting: March 5, 2014 4:00pm Hillcrest Home
14. May moved Urick seconded meeting adjourned at 5:45pm