

**Health and Social Services Committee
Hillcrest Home
4:30 p.m. Wednesday, October 2, 2013**

Present: Mary Bergren, Administrator; Karen Urick, Committee Chair; Jan May; Bill Preston; Tim Wells

1. Meeting began at 4:30 p.m.

- a. May moved, Preston seconded the corrections to the October 2013 agenda.
- b. Correction by Urick to the September 2013 minutes- 4 candidates were interviewed for the Administrator's position. With this correction noted, Preston moved, May seconded the approval of the September 2013 minutes
- c. No public comment

2. Census- Resident census is 103

3. Public Relations/Updates: Clown week picture in Star Courier; resident fishing trip/picnic at Giant Goose; initial meeting for the Santa's for Seniors program; resident trip to antique tractor and engine show; 911 cell phone donation

4. Employee Updates

- a. 7 new hires and 2 terminations
- b. Reviewed monthly safety report
- c. Union Petition update- The RNs and LPNs voted to join AFSCME and we are awaiting the certification from the Labor Board. Once we receive the Certification, we will meet with AFSCME to incorporate the wages and hours of work into the CBA. No additional updates at this time.

5. Public Aid- Total payment due July, August, and September \$339,399.40 (received June)

6. Farm Lease- opening of bids took place Tuesday, September 24th, 2013 at 5:00 p.m.; Preston moved- and May seconded to table the award of the farm bid until the November 6th meeting to allow time for the application verification process.

7. Memorial fund- purchase of 10 low rise beds

8. Outdoor Patio areas- discussion regarding the completion of the outdoor patio areas for resident dining. This was included in the original renovation project plans and is the last step for project completion.

9. Hiring of Hillcrest Home Administrator- Wells moved and May seconded to recommend the hiring of Lorna Brown as Hillcrest Home Administrator with a start date of November 18th.

10. Budget review- discussion regarding the Finance Committee's request from Hillcrest Home of \$120,000

11. Approval of bills- Preston moved and May seconded the approval of the September bills in the amount of \$452,064.64

12. Next meeting- Wednesday, November 6, 2013 at 4:30 p.m. at Hillcrest Home

13. Adjourn meeting- May moved and Preston seconded that the meeting adjourned at 6:00 p.m.