

**Health and Social Services Committee
Hillcrest Home
4:30 p.m. Wednesday, September 4, 2013**

Present: Mary Bergren, Administrator; Karen Urick, Committee Chair; Jan May; Bill Preston

- 1. Meeting began at 4:30 p.m.**
 - a. Preston moved, May seconded the corrections to the September 2013 agenda.
 - b. May moved, Preston seconded the approval of the August 2013 minutes
 - c. No public comment
- 2. Census-** Resident census is 103
- 3. Public Relations/Updates:** Family Picnic at Hillcrest held August 16th with over 200 attending; Star Courier and Geneseo Republic: Bob McSparin and flag donation; Jenny Gilman in Clown Day picture; Rick Gustafson and Harry Johnson shucking corn
- 4. Employee Updates**
 - a. 11 new hires and 18 terminations
 - b. Reviewed monthly safety report
 - c. Union Petition update- The RNs and LPNs voted to join AFSCME and we are awaiting the certification from the Labor Board. Once we receive the Certification, we will meet with AFSCME to incorporate the wages and hours of work into the CBA.
- 5. Public Aid-** Total payment due is- June, July, and August \$335,799.54
- 6. Farm Lease-** opening of bids has been rescheduled for Tuesday, September 24th, 2013 at 5:00 p.m.
- 7. Memorial fund-** purchased handicapped accessible van; reviewed pricing for 10 low rise beds
- 8. Hiring of Hillcrest Home Administrator-** applications reviewed and interview times set. An additional Committee meeting is scheduled for Monday, September 9th at 5:00 p.m. to review interview/ employment guidelines and to discuss the 2014 budget. We are conducting 6 interviews on Monday, September 16 and Wednesday, September 18 for the administrator's position.
- 9. Approval of bills-** Preston moved and May seconded the approval of the June bills in the amount of \$430,904.68
- 10. Next meeting-** Wednesday, October 2, 2013 at 4:30 p.m. at Hillcrest Home
- 11. Adjourn meeting-** May moved and Preston seconded that the meeting adjourned at 6:10 p.m.