

Health and Social Services Committee
Hillcrest Home 4:30 p.m. Tuesday, June 4, 2013

Present: Mary Bergren, Administrator; Karen Urick, Committee chair; Jan May; Bill Preston; John Hunt

1. Meeting began at 4:30 p.m.

- a. Preston moved, May seconded the corrections to the June agenda.
- b. May moved, Preston seconded the approval of the May 2013 minutes
- c. No public comment- guest at meeting, Resident Council President John Hunt

2. Census- Resident census is 103 as of June 4th (one bed open)

3. Public Relations/Updates

- a. Republic picture- Teens With a GIFT of Foresight
- b. Mother/Daughter brunch at Hillcrest
- c. Star Courier picture- resident's May Day celebration

4. Employee Updates

- a. Eight new hires and one terminations (Nurse Aide trainees for the summer hours)
- b. Reviewed monthly safety report
- c. Home Sweet Home cookout for 36 employees who have worked at Hillcrest for 10 years or more (see attached) scheduled for June 6th

5. Public Aid- Total payment due is- March, April, and May \$332,654.21

6. Illinois Department of Public Health Annual Survey- annual health inspection was conducted May 5th through the 9th, Hillcrest is in compliance with federal certification requirements, no deficiencies...A perfect survey!

Annual Life Safety inspection by Illinois Department of Public Health architect took place on May 5th. The following issues were noted and have been corrected:

- 2 small screw holes in activity storeroom door were filled
 - Small strip above walk-in freezer had insulation visible, area covered with aluminum strip
 - Two insulated water lines penetrating the wall to the Dietary mechanical room had small open areas in the brick wall where smoke could penetrate, these were filled
 - Two open metal ashtrays were used in the smoking hut by employees (emptied into a fireproof container each night). Per regulations we can only use a covered fireproof container.
 - Surveyor would not accept our documentation regarding monthly testing of our central monitoring system (fire alarm testing through our direct line). We have submitted an Informal Dispute Resolution protesting this finding, and are waiting for these results.
 - Three smoke detectors (Central Supply, Family Sitting Room, and Nursing Office) were located too close to the edge of a supply air diffuser vent, were 24 inches away and have to be 36 inches.
- 7. Henry County Highway Department** inspected the Hillcrest parking lot, including the visitors parking, employee parking, delivery area, and ambulance entrance. \$75,000 was budgeted from the Hillcrest Farm Account for needed repairs and blacktopping for 2013.
- 8. Approval of bills-** Preston moved and May seconded the approval of the March bills in the amount of \$400,955.40

9. Next meeting- Tuesday, July 9, 2013 at 4:30 p.m. at Hillcrest Home

10. Adjourn meeting- May moved and Preston seconded that the meeting adjourned at 5:50 p.m.