

**Health and Social Services Committee Minutes**  
**Wednesday, November 7, 2012**  
**6:00 p.m.**

Present: Mary Bergren, administrator; Karen Urick, chair; Muriel Weber; Jan May,  
Absent: Rebekah McCaw.

**1. Meeting began at 6:00 p.m.**

Weber moved, May seconded the corrections to the November agenda.  
May moved, Weber seconded the approval of the October 2012 minutes.  
No Public comment

**2. Census**

As of November 1 the census is 100.

**3. Public Relations**

- a. Letter received from Linda Brown, and her grandchildren, in regards to the exceptional care of her mother.
- b. Open house for Hillcrest Home articles in the Star Courier and Geneseo Republic.
- c. Advertisement in the Sheriff's Auxiliary booklet.

**4. Employee updates**

There were 4 new hires, , and 4 self- terminations in the month of October.

**5. Public Aid**

Payments due for June, July, August, September, and October totaling \$561,965.18 were noted. No payment was received in October.

**6. Renovation updates and Open House.**

The final cost for the Hillcrest renovation was \$1,024,271.00. There were an additional amount in change orders of \$25,813.49. The open house was well attended with ~100 people in attendance. The Hillcrest staff did a wonderful job providing the refreshments for the event. A thank-you to Mary and the Hillcrest Staff for their work on this event.

**7. Grant applications**

The grant totaling \$25,000 to the GIFT foundation (Bill and Susan Sherrard Foundation) has been submitted. The grants have not been awarded yet.

The 2011 GIFT funds have been spent on a double convection oven and an equipment washer.

**8. Labor Negotiations**

November 28 and December 11 have been set as the first 2 dates for labor negotiations.

**9. Quality Assurance Director/Medical Director** - The director, Dr. Even Kvelland, has resigned. The search has begun for a physician to replace Dr. Kvelland. A thank-you was extended to Dr. Kvelland for his many years of service.

**10. Adopt a resident for Christmas -**

Again this year Hillcrest is sponsoring an "Adopt a Resident" program for Christmas presents. If board members are interested in participating they can contact Karen or Mary Bergren.

**8. Approval of Bills**

May moved to approve June bills totaling \$410,103.71. Weber seconded.

**9. Next Meeting**

Thursday, December 6, 2012

Meeting was moved to adjourn at 7:00 p.m. by Weber, seconded by May.