Health and Social Services Committee Meeting
Wednesday, July 2, 2008

Present: Mary Bergren, Administrator, Betty Murphy, Muriel Weber, Ron Salisbury.
Absent: Jan May

1. Census: June 1- 90 Admitted- 8 Expired- 2 Discharged- 2 June 30- 94

2. Employee updates: new hires, terminations, and monthly safety report

3. Public Aid: Paid April- $95450.15; Due for May- $103,598.63; Due June-$101914.88
Attended meeting regarding Public Aid's IGT (Intergovernmental Transfer) and reimbursement.

4. Presentation from Kenyon Architects- review of demolition timeline and discussion of future plans to add on to the main dining area. Demolition bids to be opened at 2:00 p.m. on Tuesday, August 5th.

5. Mactec asbestos removal- bids to be opened at 2:00 p.m. on Tuesday, August 5th.

6. Disposal of concrete and leveling of site behind facility- project completed

7. Submitted to Public Health application for roof replacement approval

8. Illinois Department of Public Health annual Life Safety Survey- three violations:
   - automatic door closures needed on Payroll, Medical Records, and Central Supply doors
   - paneling in small dietary storage area not fire rated and needs to be removed
   - sprinkler head in Medical Records room needs to be added, and shelving rearranged in Central Supply storeroom

Recommendations:
   - Linen Room- items stacked on top shelf (affects sprinkler system)
   - Fire tower stairwell rails- gap too wide between railings
   - Need carbon monoxide detector in hallway by mechanical room
   - Lower level handrails can't have an open end to them where a resident's clothing might get caught (smoke towers too)
   - Everything must be moved from lower level hallway- means of egress and we lack about 6 inches for the hallway to be wide enough to allow items,
   - Sprinkler fire pump needs to be run mthly
   - Wrong fire extinguisher in kitchen by back door
   - Need a "no exit" sign on door leading to old building
   - Blacktop needs repair by East Dining Room door
   - Threshold on front porch cannot be more than ½ inch
   - Need to test delayed egress locking system on front door and document

9. Updates:
   - Walk-in freezer (purchased with grant money received from the Gift Foundation)- installed and running with some problems, company working with Maintenance

10. June bills: $272,349.94 Muriel Weber moved to pay the June bills. The motion was seconded by Betty Murphy.

11. Next meeting: Tuesday, August 5, 2008