

Finance Committee Meeting Report (Submitted 9-15-16)
Courthouse, Room 303C, Tuesday, September 13, 2016, 5:00 P.M.

Members Present: Loren Rathjen, Kelli Parsons and Jerry Thompson. Members Absent: Bill Preston and Jake Waller. Ex-Officio Members Present: None. Others Present: Tim Wells, Barb Link and Colleen Gillaspie.

Chairman Rathjen called the meeting to order at approximately 5:00 p.m. Member Thompson moved to approve the agenda as printed, Member Parsons seconded, all were in favor and motion carried.

Introduction of guests was not needed.

There was no Public Comment.

Member Thompson moved to approve the August 9, 2016 regular Finance Committee meeting minutes as printed, Member Parsons seconded, all were in favor and motion carried.

The Henry County Correctional Center Daily Population Report for the month of August was reviewed (on file).

Lindi Kernan, Supervisor of Assessments, submitted a written report regarding Department activities for the month of August. Ms. Kernan additionally submitted a request to reorganize the assessment districts (on file). The Committee will continue discussion on the request at their October committee meeting.

Barb Link, County Clerk/Recorder, reviewed Department activities for the month of August (on file). Discussion was held on revisions to the FY17 County Clerk and Elections budgets due to actions taken by the Administration Committee.

Tim Wells, County Treasurer, reviewed Department activities for the month of August. Information was distributed pertaining to the Treasurer's Office requesting communities pass ordinances which release municipal liens filed against properties sold by Henry County to registered tax buyers. Discussion was held regarding waiving the recording fee to release such liens. Additional research will be completed and discussion will continue at a future committee meeting.

Mr. Wells left at 6:06 p.m.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Parsons moved to recommend the County Board place on file the Treasurer's August Bank Balance Reports and August Interest Report (available at meeting) and the County Clerk's August Fund Balance Reports, (on file) Member Thompson seconded, all were in favor and motion carried (see enclosed reports).

The Committee reviewed the August 2016 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee discussed revenue and expenditure entries.

Member Thompson moved to recommend the County Board approve the August County Accounts in the total amount of \$2,415,448.26, Member Parsons seconded, all were in favor and motion carried (enclosed).

Under discussion of the current budget, the Hillcrest Balance sheet and Overview of Past Due State Accounts and New/Current Employees Wage Info sheet were reviewed (on file).

There were no unexpected or unrealized budgeted expenses or revenues.

Under Old Business, Chairman Rathjen gave an overview of the Executive Committee's discussion to revise the Committee structure.

Ms. Link left at 6:15 p.m.

Under New Business, the Committee discussed the draft FY16-17 Budget. Discussion was held regarding information to be presented to the County Board at the Special County Board meeting.

There were no closed session meeting minutes to review.

The next regularly scheduled Finance Committee meeting was set for Tuesday, October 11, 2016, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

With no further business, Member Thompson moved to adjourn, Member Parsons seconded, all were in favor and motion carried. The meeting adjourned at approximately 7:03 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator