

Finance Committee Meeting Report (Submitted 7-14-16)  
Courthouse, Room 303C, Tuesday, July 12, 2016, 5:00 P.M.

Members Present: Loren Rathjen, Kelli Parsons, Jerry Thompson, Jake Waller and Bill Preston (at 5:04 p.m.). Members Absent: None. Ex-Officio Members Present: None. Others Present: Tim Wells, Barb Link, Sheriff Padilla and Colleen Gillaspie.

Chairman Rathjen called the meeting to order at approximately 5:00 p.m. Member Parsons moved to approve the agenda as printed, Member Thompson seconded, all were in favor and motion carried.

Introduction of guests was not needed.

There was no Public Comment.

Member Thompson moved to approve the June 14, 2016 regular Finance Committee meeting minutes as printed, Member Parsons seconded, all were in favor and motion carried.

Member Preston arrived.

The Henry County Correctional Center Daily Population Report for the month of June was reviewed (on file).

Sheriff Padilla left at 5:06 p.m.

Lindi Kernan, Supervisor of Assessments, submitted a written report regarding Department activities for the month of June (on file).

Barb Link, County Clerk/Recorder, reviewed Department activities for the month of June (on file).

Ms. Link reviewed the draft revisions to the Accounting Procedures policy. Member Waller moved to recommend the County Board approve the revised Accounting Procedures, Member Thompson seconded, all were in favor and motion carried (attached).

Tim Wells, County Treasurer, reviewed Department activities for the month of June. Chairman Rathjen authorized the bill from Mail Services to be paid as a PIA.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Waller moved to recommend the County Board place on file the Treasurer's June Bank Balance Reports and June Interest Report (available at meeting) and the County Clerk's June Fund Balance Reports, (on file) Member Preston seconded, all were in favor and motion carried (see enclosed reports).

Ms. Link and Mr. Wells left at 5:47 p.m.

The Committee reviewed the June 2016 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee discussed various revenue and expenditure entries.

Member Thompson moved to recommend the County Board approve the June County Accounts in the total amount of \$2,769,105.21, Member Preston seconded, all were in favor and motion carried (enclosed).

Under discussion of the current budget, the Hillcrest Balance sheet and Overview of Past Due State Accounts and New/Current Employees Wage Info sheet were reviewed (on file). The Committee authorized new line items to be created as follows: expense line item in the Coroner Equipment (8590) for Autopsies (5220) and a revenue line item in the Health Care Plan Fund (8370) entitled Abilities Plus Reimbursement.

There were no unexpected or unrealized budgeted expenses or revenues.

There was no Old Business.

Under New Business, the Committee reviewed the draft FY16-17 Budget Policies and Procedures (on file). Member Thompson moved to approve the FY16-17 Budget Policies and Procedures, Member Parsons seconded, all were in favor and motion carried.

The next regularly scheduled Finance Committee meeting was set for Tuesday, August 9, 2016, at 5:00 p.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

With no further business, Member Thompson moved to adjourn, Member Parsons seconded, all were in favor and motion carried. The meeting adjourned at approximately 6:25 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator