

Finance Committee Meeting Report (Submitted 3-8-16)
Courthouse, Room 303C, Tuesday, March 8, 2016, 5:00 P.M.

Members Present: Loren Rathjen, Jerry Thompson, Kelli Parsons, Jake Waller and Bill Preston. Members Absent: None. Ex-Officio Members Present: None. Others Present: Kelly Vincent, James Cosby, Sheriff Padilla and Colleen Gillaspie.

Chairman Rathjen called the meeting to order at approximately 5:00 p.m. Member Thompson moved to approve the agenda moving Item VI. E. to VI. A. and moving all other items down, Member Parsons seconded, all were in favor and motion carried.

No introduction of guests was needed.

There was no Public Comment.

Member Parsons moved to approve the February 9, 2016 regular Finance Committee meeting minutes as printed, Member Thompson seconded, all were in favor and motion carried.

Member Preston arrived.

Kelly Vincent, Deputy County Treasurer, reported Department activities for the month of February. She also discussed the Department's request to increase the duplicate tax bill fee. Member Parsons moved to recommend the County Board approve the ordinance increasing the duplicate tax bill fee, Member Thompson seconded, all were in favor and motion carried (attached).

Ms. Vincent left at 5:09 p.m.

James Cosby, Public Defender, discussed the use of the Assistant Public Defender education funds and requested the continued ability to use such available funds for the new contract Assistant Public Defender, Attorney Neiman. The Committee authorized the use of such funds for the new contractual Assistant Public Defender as long as no additional funding was needed.

Mr. Cosby left at 5:19 p.m.

Sheriff Padilla reviewed the Henry County Correctional Center Daily Population Report for the month of February (on file). He discussed a recent inmate issue, proposed legislation backed by the Illinois Sheriff's Association and the level of federal inmates housed in Henry County versus other counties.

Sheriff Padilla left at 5:27 p.m.

Lindi Kernan, Supervisor of Assessments, submitted a written report regarding Department activities for the month of February (on file). No report was available from the County Clerk/Recorder.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Waller moved to recommend the County Board place on file the Treasurer's February Bank Balance Reports and February Interest Report (available at meeting) and the County Clerk's February Fund Balance Reports, (on file) Member Parsons seconded, all were in favor and motion carried (see enclosed reports).

The Committee reviewed the February 2016 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries.

Member Thompson moved to recommend the County Board approve the February County Accounts in the total amount of \$1,975,469.87, Member Waller seconded, all were in favor and motion carried (enclosed).

Under discussion of the current budget, the Hillcrest Balance sheet and Overview of Past Due State Accounts was reviewed (on file). Also, a letter was reviewed from Court Services regarding the hiring of replacement Secretary. The Committee authorized the replacement Secretary position to be hired at the budgeted amount of \$9.00 per hour.

Under unexpected or unrealized budgeted expenses or revenues, Colleen Gillaspie reviewed the current funding arrangement with the Health Department regarding reimbursements to the County for IMRF, FICA and health insurance expenses. The Health Department was still awaiting payments from the State of Illinois and therefore asked to continue the current funding arrangement. As an alternative, Ms. Gillaspie drafted a loan resolution as the Committee had discussed allowing borrowing from the Health Department Building Fund for this purpose in the past. Member Thompson moved to recommend the County Board approve the resolution authorizing the short-term use of Health Department Building funds, Member Waller seconded, all were in favor and motion carried (attached).

Under Old Business, the Committee discussed revisions to the Henry County Fee Schedule. The Committee requested adding a duplicate tax bill fee to be charged to all Member Parsons moved to recommend the County Board approve the revised Henry County Fee Schedule with the addition of the duplicate tax bill fee if authorized by the State's Attorney, Member Waller seconded, all were in favor and motion carried (attached).

Under New Business, Member Thompson moved to recommend the County Board authorize the Chairman to execute the resolution for deed of conveyance for parcel #20-34-157-006, Member Parsons seconded, all were in favor and motion carried (attached).

Member Thompson moved to recommend the County Board release Rural Revolving Loan Funds for Midwest Trailer Manufacturing LLC., Kewanee, in the amount of \$150,000.00, Member Parsons seconded, all were in favor and motion carried (see attached news release).

There were no closed session minutes to review.

The next regularly scheduled Finance Committee meeting was set for Tuesday, April 12, 2016, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

With no further business, Member Waller moved to adjourn, Member Thompson seconded, all were in favor and motion carried. The meeting adjourned at approximately 6:05 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator