

Finance Committee Meeting Report (Submitted 10-14-15)  
Courthouse, Room 303C, Tuesday, October 13, 2015, 5:00 P.M.

Members Present: Loren Rathjen, Jerry Thompson, Bill Preston, Kelli Parsons and Jake Waller. Members Absent: None. Ex-Officio Members Present: None. Others Present: Tim Wells, Kelly Vincent and Colleen Gillaspie.

Chairman Rathjen called the meeting to order at 5:00 p.m. Member Preston moved to approve as printed, Member Thompson seconded, all were in favor and motion carried.

Introduction of guests was completed.

There was no Public Comment.

Member Waller moved to approve the September 8, 2015 regular Finance Committee meeting minutes as printed, Member Parsons seconded, all were in favor and motion carried.

The Henry County Correctional Center Daily Population Report for the month of September was reviewed (on file).

Lindi Kernan, Supervisor of Assessments, and Barb Link, County Clerk/Recorder, submitted written reports regarding Department activities for the month of September (on file).

Tim Wells, County Treasurer, reported Department activities for the month of September. The tax sale is scheduled to be held October 30<sup>th</sup> at 10:00 a.m. in the 2<sup>nd</sup> floor courtroom.

Draft revisions to the Chief Deputy Treasurer job description were reviewed. Member Thompson moved to recommend the County Board approve the revised Chief Deputy Treasurer job description, Member Parsons seconded, all were in favor and motion carried. This will be an action item at the November County Board meeting.

Tim Wells and Kelly Vincent left at 5:24 p.m.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Thompson moved to recommend the County Board place on file the Treasurer's September Bank Balance Reports and September Interest Report (available at meeting) and the County Clerk's September Fund Balance Reports, (on file) Member Waller seconded, all were in favor and motion carried (see enclosed reports).

The Committee reviewed the September 2015 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries.

Member Thompson moved to recommend the County Board approve the September County Accounts in the total amount of \$2,921,021.63, Member Waller seconded, all were in favor and motion carried (enclosed).

Under discussion of the current budget, the Overview of Past Due State payments and Hillcrest Balance sheets were reviewed (on file). Additionally, action was necessary regarding decisions made in the budget meetings that affect the FY15 budget. Member Parsons moved to create a Bond Fund, Member Preston seconded, all were in favor and motion carried. Member Thompson moved to authorize the remaining balance of \$5,000.00 in the Property/Building Fund (8600) to be transferred to the Capital Building Fund (8470), Member Waller seconded, all were in favor and motion carried.

There was no Old Business.

Under New Business, the Committee discussed the draft FY16 Budget, draft Budget Notations and Preliminary Tax Levy Summary. Member Waller moved to present and recommend the Proposed FY16 Henry County Budget to the County Board, to be held over until the November County Board meeting, Member Parsons seconded, all were in favor and motion carried (see enclosed proposed budget). As in previous years, to aid in deciphering the proposed FY16 budget, Budget Notations were developed (see enclosed). The Summary of Preliminary Tax Levy will also be presented at the October County Board meeting for information purposes (attached).

The Committee discussed the U of I Extension agreement as it relates to their tax levy funding in FY16. Member Thompson moved to recommend the County Board approve the funding agreement between Henry County and University of Illinois Extension, Member Parsons seconded, all were in favor and motion carried (attached).

Member Thompson moved to approve and authorize the Chairman sign the deeds of conveyance for parcel numbers 20-33-162-006 and 20-33-162-007, Member Preston seconded, all were in favor and motion carried (attached).

The next regularly scheduled Finance Committee meeting was set for Tuesday, November 10, 2015, at 5:00 p.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

With no further business, Member Preston moved to adjourn, Member Parsons seconded, all were in favor and motion carried. The meeting adjourned at approximately 6:34 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator