

Finance Committee Meeting Report (Submitted 3-11-15)
Courthouse, Room 303C, Tuesday, March 10, 2015, 5:00 P.M.

Members Present: Loren Rathjen, Jerry Thompson, Bill Preston and Kelli Parsons.
Members Absent: Jake Waller. Ex-Officio Members Present: None. Others Present: Lisa Hammer, Sheriff Padilla, Tim Wells and Colleen Gillaspie.

Chairman Rathjen called the meeting to order at approximately 5:00 p.m. Member Thompson moved to approve the agenda as printed, Member Parsons seconded, all were in favor and motion carried.

Introduction of guests was completed.

There was no Public Comment.

Member Thompson moved to approve the February 10, 2015 regular Finance Committee meeting minutes as printed, Member Parsons seconded, all were in favor and motion carried.

Sheriff Padilla reviewed the Henry County Correctional Center Daily Population Report for the month of February (on file).

Sheriff Padilla and Colleen Gillaspie gave an update on the status of the Cambridge Law Enforcement agreement.

Sheriff Padilla left at 5:07 p.m.

Lindi Kernan, Supervisor of Assessments, and Barb Link, County Clerk/Recorder, submitted written reports regarding Department activities for the month of February (on file).

Tim Wells, County Treasurer, reported Department activities for the month of February.

Member Preston moved to approve the revised Investment Policy and place it on file in the County Clerk's Office, Member Thompson seconded, all were in favor and motion carried.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Thompson moved to recommend the County Board place on file the Treasurer's February Bank Balance Reports and February Interest Report (available at meeting) and the County Clerk's February Fund Balance Reports, (on file) Member Parsons seconded, all were in favor and motion carried (see enclosed reports).

Lisa Hammer left at 5:35 p.m.

The Committee reviewed the February 2015 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries.

Member Thompson moved to recommend the County Board approve the February County Accounts in the total amount of \$2,250,491.43, Member Parsons seconded, all were in favor and motion carried (enclosed).

Under discussion of the current budget, the Overview of Past Due State payments, New Employee/Current Employee Revised Wage Info sheet and the Hillcrest Home Balance Sheet were reviewed (on file).

Ms. Gillaspie gave the Committee an overview of the Organized Crime Federal Drug Fund (8680). The fund has held a balance of -\$1,265.04 for several years. Upon researching the balance, Ms. Gillaspie was informed by the Sheriff's Office that the federal government issued a letter on 1-30-12 indicating they did not intend to reimburse Henry County for the full requested wages. Now that the task force associated with this fund has disbanded, Ms. Gillaspie recommended closing the account. Member Preston moved to authorize the closure of the Organized Crime Federal Drug Fund (8680) by paying the negative balance of \$1,265.04 from the General Fund, Member Parsons seconded, all were in favor and motion carried.

A fee study bid was distributed and discussed. Following completion of the recommended Multi-County Benchmark Project, the Finance Committee will continue reviewing the fee study.

There was no Old Business.

Under New Business, the Committee reviewed and discussed the current Informal Policy to Request Wage Increases for Non-Union Personnel. A draft formal policy was distributed for Committee discussion. Member Thompson moved to approve the policy to request wage increases for non-union personnel, Member Preston seconded, all were in favor and motion carried (attached).

Ms. Gillaspie reviewed the closed session meeting minutes from September 9, 2014. Member Parsons moved to release the closed session meeting minutes from September 9, 2014, Member Thompson seconded, all were in favor and motion carried.

The next regularly scheduled Finance Committee meeting was set for Tuesday, April 14, 2015, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

With no further business, Member Preston moved to adjourn, Member Parsons seconded, all were in favor and motion carried. The meeting adjourned at 7:08 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator