

Finance Committee Meeting Report (Submitted 2-11-15)  
Courthouse, Room 303C, Tuesday, February 10, 2015, 5:00 P.M.

Members Present: Loren Rathjen, Jerry Thompson, Bill Preston and Kelli Parsons.  
Members Absent: Jake Waller. Ex-Officio Members Present: None. Others Present:  
Marshall Jones, Kelly Vincent, Sheriff Padilla, Tim Wells and Colleen Gillaspie.

Chairman Rathjen called the meeting to order at approximately 5:00 p.m. Member Thompson moved to approve the agenda as revised, Member Preston seconded, all were in favor and motion carried.

Introduction of guests was completed.

Under Public Comment, Ms. Kelly Vincent questioned the procedure for non-union pay raises and if the procedure was followed for a recent non-union increase awarded.

The Committee continued discussing the question as raised and requested the County Clerk be reminded of the informal non-union wage increase policy and request justification for the increase given.

Member Preston moved to approve the January 13, 2015 regular Finance Committee meeting minutes as printed, Member Thompson seconded, all were in favor and motion carried.

Member Thompson moved to approve the December 11, 2014 special Finance Committee meeting minutes as printed, Member Parsons seconded, all were in favor and motion carried.

Sheriff Padilla reviewed the Henry County Correctional Center Daily Population Report for the month of January (on file).

Sheriff Padilla and Colleen Gillaspie gave an update on the Cambridge Law Enforcement agreement. Member Thompson moved to recommend the County Board sign a revised Cambridge Law Enforcement agreement, if appropriate, only after the Village of Cambridge has a \$0 balance with Henry County, Member Parsons seconded, all were in favor and motion carried. The balance will be determined by identifying payments required per the current contract and according to the Henry County Accounting Department records for FY14 year-end balance. This action item will be presented at the March meeting.

Sheriff Padilla left at 5:45 p.m.

Lindi Kernan, Supervisor of Assessments, and Barb Link, County Clerk/Recorder, submitted written reports regarding Department activities for the month of January (on file).

Tim Wells, County Treasurer, reported Department activities for the month of January.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Parsons moved to recommend the County Board place on file the Treasurer's January Bank Balance Reports and January Interest Report (available at meeting) and the County Clerk's January Fund Balance Reports, (on file) Member Thompson seconded, all were in favor and motion carried (see enclosed reports).

The draft revisions to the Investment Policy were distributed. Member Thompson moved to hold over discussion of the revised Investment Policy until the March Finance Committee meeting, Member Parsons seconded, all were in favor and motion carried.

The Committee reviewed the January 2015 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries.

Kelly Vincent left at 6:08 p.m.

Member Thompson moved to recommend the County Board approve the January County Accounts in the total amount of \$1,981,018.66, Member Parsons seconded, all were in favor and motion carried (enclosed).

Under discussion of the current budget, the Overview of Past Due State payments, New Employee/Current Employee Revised Wage Info sheet and the Hillcrest Home Balance Sheet were reviewed (on file).

Ms. Gillaspie gave the Committee an overview of the audit process. Wipfli has informed Henry County that they will not issue an engagement letter for more than one year at a time. They indicated they fully intend to uphold their proposal, but do not sign nor issue engagement letters that are binding for more than one year. The Committee noted a rescission of the previous motion to approve a three-year agreement and a new motion approving a one-year agreement would be required at the March County Board meeting.

Ms. Gillaspie gave the Committee an overview on several fund balances including the Law Library, Court Security, Circuit Clerk Operation, Organized Crime Federal Drug, Sheriff's Off Duty Work and the TICP Grant. An update was also given on the revised juror fees that were changed through legislation.

The fee study bid was discussed. Henry County was approached by Bellwether, LLC. to take part in a Multi-County Benchmark Project. The purpose of the project is to attempt to explain differences among the involved counties and come

up with averages of things such as Highway Department cost per single lane mile, Sheriff patrol costs per deployed vehicle, compared costs for technology and compensation comparison models by Department, function and roles. Member Parsons moved to authorize Henry County's participation in the Benchmark project through BellWether, LLC at a cost of \$7,500.00, Member Thompson seconded, all were in favor and motion carried (see attached project description). This action item will be presented at the March meeting. Taking part in the Benchmark Project would lower the cost of having a fee study done if Bellwether, LLC completed the fee study as similar information will be gathered for both projects.

Ms. Gillaspie gave an overview of a meeting held with several Department Heads in which funding for wireless internet was discussed. It was requested that Henry County participate by funding 25% of the project which is estimated to cost approximately \$38,000-44,500 in total. Member Thompson moved to authorize contribution for the purchase of a wireless internet in the old and new Courthouse in an amount not to exceed \$11,200.00 to be paid from account 2120-6010, Member Parsons seconded, motion carried with Member Preston voting nay. This action item will be presented at the March meeting.

There was no Old Business.

There was no New Business.

The next regularly scheduled Finance Committee meeting was set for Tuesday, March 10, 2015, at 5:00 p.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

With no further business, Member Thompson moved to adjourn, Member Parsons seconded, all were in favor and motion carried. The meeting adjourned at 7:11 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator