

Finance Committee Meeting Report (Submitted 1-15-14)  
Courthouse, Room 303C, Tuesday, January 14, 2014, 5:00 P.M.

Members Present: Dennis Anderson, Marvin Gradert and Jerry Thompson.  
Members Absent: Loren Rathjen. Ex-Officio Members Present: Tim Wells (arrived at 5:12 p.m.). Others Present: Rich VerHeecke and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 5:00 p.m.  
Member Thompson moved to approve the agenda, Member Marvin Gradert seconded, all were in favor and motion carried.

Member Thompson moved to approve the December 10, 2013 Finance Committee meeting minutes as printed, Member Marvin Gradert seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments submitted a written report (on file).

No written report was received from the County Clerk/Recorder.

Member Wells arrived.

Rich VerHeecke, County Treasurer, reported Department activities for the month of December.

Mr. VerHeecke reviewed the current Tax Buyer agreement. It contains a provision which requires the County to fund the Delinquent Tax account at a level of \$4,000.00. The account is currently valued at \$1,025.81. Member Marvin Gradert moved to fund the Delinquent Tax account as specified in the Tax Buyer agreement by transferring \$2,974.19 from the General Fund to the Delinquent Tax account, Member Thompson seconded, all were in favor and motion carried.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Thompson moved to recommend the County Board place on file the Treasurer's December Bank Balance Reports and December Interest Report (available at meeting) and the County Clerk's December Fund Balance Reports, (on file) Member Marvin Gradert seconded, all were in favor and motion carried (see enclosed reports).

The Henry County Correctional Center Daily Population Report was unavailable for the month of December. No additional report was available from the Sheriff's Department.

The Committee reviewed the December 2013 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries. It was noted

that a \$0.12 adjustment was made in FY13 and a new FY13 Fund Balance report and Health Care Plan Fund report for November was distributed.

Rich VerHeecke left at 6:08 p.m.

Member Thompson moved to recommend the County Board approve the December County Accounts in the total amount of \$3,068,056.33, Member Marvin Gradert seconded, all were in favor and motion carried (enclosed).

Under discussion of the current budget, the Hillcrest Home Balance Sheet and New Employees/Current Employees Revised Wage Info for the month of December were distributed. A request from the Public Safety Committee to establish a revenue line item in the EMA (6070) account named Miscellaneous (8595) was discussed. The Committee authorized the creation of a line item 6070-8595 as requested. Also, the Committee discussed adjusting the FY14 mileage reimbursement rate from \$0.5085 to \$0.51 per mile. Member Wells moved to authorize increasing the FY14 mileage reimbursement rate from \$0.5085 to \$0.51 per mile, effective January 1, 2014, Member Thompson seconded, motion carried with one nay vote.

Under Old Business, the Committee discussed the recently approved Public Safety Sales Tax referendum. It was agreed that factual information should be released to County residents regarding the Public Safety Sales Tax referendum. Ms. Gillaspie will create an updated informational pamphlet, place the pamphlet on the Henry County website and work with local papers to publish an informational article regarding the tax referendum. Also, a project list will be created and information will be gathered regarding public safety trends over the previous five years.

Under New Business, the Committee discussed a request to allow employees to voluntarily contribute to United Way via payroll deduction. Member Wells authorized the Accounting Department to accept requests for payroll deductions for United Way, with the approval of the Accounting Department, Member Thompson seconded, all were in favor and motion carried.

The Rural Revolving Loan Fund (RRLF) quarterly report was reviewed and discussed. The Committee requested an end-of-year report be compiled with various information to be included. They also requested the quarterly report received be revamped. Ms. Gillaspie will discuss the requested reports with the RRLF Manager. Member Thompson moved to place the RRLF quarterly report on file, Member Wells seconded, all were in favor and motion carried (attached).

Member Thompson moved to recommend the County Board authorize the County Board Chairman to execute the deeds of conveyance for parcel numbers 20-33-107-007, 02-33-100-013, 20-28-459-024, 20-32-455-014, 20-32-456-019 and 20-

32-457-020, Member Marvin Gradert seconded, all were in favor and motion carried (attached).

The next regularly scheduled Finance Committee meeting was set for Monday, February 10, 2014, at 5:00 p.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

With no further business, Member Thompson moved to adjourn, Member Marvin Gradert seconded, all were in favor and motion carried. The meeting adjourned 6:52 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator