

Finance Committee Meeting Report (Submitted 9-11-13)
Courthouse, Room 303C, Tuesday, September 10, 2013, 5:00 P.M.

Members Present: Dennis Anderson, Marvin Gradert, Jerry Thompson and Loren Rathjen. Members Absent: None. Ex-Officio Members Present: Tim Wells. Others Present: Rich VerHeecke and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 5:00 p.m. Member Rathjen moved to approve the agenda adding Item X. A. FY14 Budget Discussion and moving the current Item X. A. to Item X. B., Member Thompson seconded, all were in favor and motion carried.

Member Thompson moved to approve the August 13, 2013 Finance Committee meeting minutes as printed, Member Rathjen seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments submitted a written report (on file). There was no report from Barb Link, County Clerk/Recorder.

Rich VerHeecke, County Treasurer, reported Department activities for the month of August. The second tax installments were due September 10th. The sealed bid auction will be held September 27th. Discussion was held regarding the current Investment policy. It was requested the Treasurer update the Investment policy to footnote the section stating deposits cannot exceed 65% of stockholders equity, except during tax collecting times. The Tax Buyer agreement is still being revised.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Marvin Gradert moved to recommend the County Board place on file the Treasurer's August Bank Balance Reports and August Interest Report (available at meeting) and the County Clerk's August Fund Balance Reports, (on file) Member Rathjen seconded, all were in favor and motion carried (see enclosed reports).

The Henry County Correctional Center Daily Population Report for the month of August was not available.

Ms. Gillaspie gave an overview of conversations she has held with the Sheriff regarding the comparison of County funding sources for Court Security. The majority of counties Sheriff Padilla had heard back from fund Court Security either partly or in full from General Fund revenues. Chairman Anderson requested Sheriff Padilla report on the status of the to-be introduced legislation increasing the Court Security fee at the Communication Committee meeting.

The Committee reviewed the August 2013 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries.

Member Thompson moved to recommend the County Board approve the August County Accounts in the total amount of \$2,728,229.70, Member Marvin Gradert seconded, all were in favor and motion carried (enclosed).

The Committee questioned if the Treasurer's office was involved with advising Hillcrest Home on investments. Mr. VerHeecke indicated he is not currently involved as the Treasurer's Office does not control Hillcrest Home's monies. Member Rathjen moved to request the County Treasurer review Hillcrest investments and report any recommendations back to the Finance Committee, Member Marvin Gradert seconded, all were in favor and motion carried.

Under discussion of the current budget, the New Employees/Current Employees Revised Wage Info for the month of August was reviewed and discussed.

Rich VerHeecke informed the Committee of an invitation his office received from the Mercer County Board Chairman for a Henry County Treasurer's Office employee to visit the Mercer County Treasurer's Office to offer any advice on statutory office functions. Chairman Anderson indicated his willingness to supply help as necessary without reimbursement as was done previously between counties when he held the County Clerk's Office. It was recommended that an informal agreement listing the expectations be created.

Rich VerHeecke left at approximately 6:30 p.m.

There was no Old Business.

Under New Business, the Committee discussed FY14 budget. Discussion was held regarding the draft 2013 Henry County Tax Levy. As requested by the Finance Committee, Ms. Gillaspie reported that she had requested to the Health & Social Services Committee Chair that the Health & Social Services Committee complete a cost/efficiency study to determine appropriate daily rates for Hillcrest Home residents.

Member Wells left at 6:50 p.m.

Member Marvin Gradert moved to disallow all personal consumption items including coffeepots and coffee to be purchased using County funds. Discussion was held. The motion died for lack of a second.

Member Rathjen moved to go into closed session at 7:27 p.m. to review closed session meeting minutes per 5 ILCS 120/2(c)(21), Member Marvin Gradert seconded; 4 yes -D. Anderson, Marvin Gradert, L. Rathjen and J. Thompson; 0 no; 2 absent - T. Wells,.

Member Thompson moved to return to open session at 7:29 p.m., Member Rathjen seconded, all were in favor and motion carried.

Member Thompson moved to release the closed session meeting minutes from February 11, 2013 and March 12, 2013 and keep closed the minutes from May 14, 2013, Member Rathjen seconded, all were in favor and motion carried.

The next regularly scheduled Finance Committee meeting was set for Tuesday, October 8, 2013, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

With no further business, Member Marvin Gradert moved to adjourn, Member Rathjen seconded, all were in favor and motion carried. The meeting adjourned 7:30 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator