

Finance Committee Meeting Report (Submitted 2-12-13)
Courthouse, Room 303C, Monday, February 11, 2013, 5:00 P.M.

Members Present: Dennis Anderson, Marvin Gradert, Jerry Thompson and Loren Rathjen. Members Absent: None. Ex-Officio Members Present: Tim Wells. Others Present: Lindi Kernan, Sheriff Padilla, Rich VerHeecke and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 5:00 p.m. Member Wells moved to approve the agenda, Member Marvin Gradert seconded. Under discussion, Chairman Anderson moved to amend the motion to revise the agenda by adding X. C. Closed Session to Discuss Labor Negotiations and X. D. Future Finance Committee Meeting Dates, Member Wells seconded all were in favor and motion carried. The Committee then voted on the amended motion. All were in favor and motion carried.

Chairman Anderson introduced Lindi Kernan, Supervisor of Assessments to the Committee.

Member Thompson moved to approve the January 7, 2013 Finance Committee meeting minutes as printed, Member Wells seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, reported Department activities for the month of January. She informed the Committee that the exemption status of Kewanee Hospital had been confirmed as approximately 96% exempt and will require a tax repayment by the County of \$140,198.00 for tax years 2009, 2010 and 2011.

Ms. Kernan left at approximately 5:35 p.m.

Ms. Gillaspie submitted a verbal report on behalf of Barb Link, County Clerk/Recorder.

Rich VerHeecke, County Treasurer, reported Department activities for the month of January.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Marvin Gradert moved to recommend the County Board place on file the Treasurer's January Bank Balance Reports and January Interest Report (available at meeting) and the County Clerk's January Fund Balance Reports, (on file) Member Thompson seconded, all were in favor and motion carried (see enclosed reports).

Sheriff Padilla reviewed the Henry County Correctional Center Daily Population Report for the month of January.

Sheriff Padilla left at approximately 5:50 p.m.

The Committee reviewed the January 2013 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries (listing on file).

Member Wells moved to authorize the creation of a donation line in the Animal Control Department (8270), Member Thompson seconded, all were in favor and motion carried.

Member Thompson moved to recommend the County Board approve the January County Accounts in the total amount of \$2,124,873.39, Member Marvin Gradert seconded, all were in favor and motion carried (enclosed).

The meeting with the auditors that is held to review the audit will be scheduled for Wednesday, May 22, 2013 at 4:30 p.m. in Room 303C.

Under discussion of the current budget, it was requested that a budget amendment resolution be recreated for the Animal Control building addition to review at the March Finance Committee meeting.

There was no Old Business.

Under New Business, the Committee reviewed and discussed the request from the Communications Committee to approve an FY13 budget amendment resolution for the Information Services Department (2060) for the hiring of a part-time Systems Support Specialist. Following lengthy discussion, no action was taken.

The Committee reviewed and discussed a request from the Administration Committee to receive all beginning and revised employee pay rates for informational purposes. Member Marvin Gradert moved to establish a policy whereby the Accounting Department will compile a monthly report to be distributed for informational purposes to the Finance Committee, through the County Administrator, indicating new employees and their wages as well as revised employee wages, Member Wells seconded, all were in favor and motion carried.

Rich VerHeecke left at 7:02 p.m.

Member Wells moved to go into closed session at 7:02 p.m. to discuss a collective negotiating matter per 5 ILCS 120/2 (c)(2), Member Marvin Gradert seconded, all were in favor and motion carried: 5 yes – D. Anderson, J. Thompson, M. Gradert, L. Rathjen and T. Wells; 0 no; 0 absent.

Member Marvin Gradert moved to return to open session at 7:37 p.m., Member Wells seconded, all were in favor and motion carried.

The Committee reviewed future Finance Committee meeting dates. If the County Board meeting is approved to move to the Thursday following the second Tuesday of each month, the consensus of the Committee was to move future Finance Committee meetings to the 2nd Tuesday of the month.

The next regularly scheduled Finance Committee meeting was tentatively set for Tuesday, March 12, 2013, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse, pending approval of the change in County Board meeting dates.

With no further business, Member Rathjen moved to adjourn, Member Thompson seconded, all were in favor and motion carried. The meeting adjourned at 7:41 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator