

Finance Committee Meeting Report (Submitted 12-11-12)
Courthouse, Room 303C, Monday, December 10, 2012, 4:30 P.M.

Members Present: Dennis Anderson, Marvin Gradert, Jerry Thompson and Loren Rathjen. Members Absent: None. Ex-Officio Members Present: None. Others Present: Sheriff Padilla, Rich VerHeecke and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 4:30 p.m. Member Thompson moved to approve the agenda as revised and with moving Item XIII to Item VI., Member Rathjen seconded, all were in favor and motion carried.

Member Rathjen introduced himself to the Committee.

Member Thompson moved to approve the November 8, 2012 Finance Committee meeting minutes as printed, Member Gradert seconded, all were in favor and motion carried.

Moving to New Business, the potential Finance Committee meeting schedule was discussed. Chairman Anderson and Ms. Gillaspie gave the Committee an overview of discussion held at the Executive Committee meeting in terms of a potential change to the dates of the Finance Committee meetings. It was recommended that the County Board meeting date be moved to the Thursday following the second Tuesday of the month, which would allow the Finance Committee meeting to be held the second Tuesday of the month. Member Rathjen moved to recommend the Executive Committee revise the Rules of the County Board to move the County Board meetings to the Thursday following the second Tuesday of each month, Member Thompson seconded, all were in favor and motion carried.

The FY13 Sheriff's Department budget amendment resolution was reviewed. Member Thompson moved to recommend the County Board approve the FY13 budget amendment resolution for the Sheriff's Department (6010), Member Gradert seconded, all were in favor and motion carried (see attached).

The Committee discussed a request from the Administration Committee to revise the Accounting Procedure section that requires County Board per diems and mileage to be turned in by November 25th of each year for final fiscal year payment. The Administration Committee requested the cutoff date be moved to the November County Board meeting, with any expenses occurring after such date to be paid in the next fiscal year. Member Rathjen moved to recommend the County Board approve a revision to the Accounting Procedures allowing County Board end of the fiscal year per diem and expenses to be submitted no later than the November County Board meeting, with all remaining November per diem and expenses to be submitted in the next fiscal year, Member Thompson seconded, motion carried with Member Gradert voting nay.

Member Gradert moved to recommend the County Board release Henry County Rural Revolving Loan Funds in the amount of \$75,000.00 to Bock Services, Inc., Galva, IL, Member Rathjen seconded, all were in favor and motion carried (new release attached).

Chairman Anderson requested the Committee establish an Assistant Chairman position for the Finance Committee in case of absence or illness of the Chairman. Chairman Anderson moved to recommend Member Thompson to serve as the Assistant Chairman of the Finance Committee, Member Gradert seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report (on file).

Barb Link, County Clerk/Recorder, submitted a written report (on file).

Rich VerHeecke, County Treasurer, reported Department activities for the month of November.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Gradert moved to recommend the County Board place on file the Treasurer's November Bank Balance Reports and November Interest Report (available at meeting) and the County Clerk's November Fund Balance Reports, (on file) Member Thompson seconded, all were in favor and motion carried (see enclosed reports).

Sheriff Padilla reviewed the Henry County Correctional Center Daily Population Report for the month of November.

Sheriff Padilla left at approximately 5:15 p.m.

The Committee reviewed the November 2012 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries (listing on file).

Member Thompson moved to recommend the County Board approve the November County Accounts in the total amount of \$2,354,264.33, Member Rathjen seconded, all were in favor and motion carried (enclosed).

There was no additional discussion of the current budget.

There was no Old Business.

The next regularly scheduled Finance Committee meeting was set for Monday, January 7, 2013, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse. Chairman Anderson will not be in attendance at the January meeting.

With no further business, Member Gradert moved to adjourn, Member Rathjen seconded, all were in favor and motion carried. The meeting adjourned at 5:37 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator