

Finance Committee Meeting Report (Submitted 10-9-12)
Courthouse, Room 303C, Saturday, October 6, 2012, 9:00 A.M.

Members Present: Dennis Anderson, Jerry Thompson, Kathy Nelson, Kippy Nelson, Pat Ripperger and Marshall Jones. Members Absent: None. Ex-Officio Members Present: Tim Wells. Others Present: Jon Zahm and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 9:00 a.m. Member Ripperger moved to approve the agenda as revised, Member Wells seconded, all were in favor and motion carried.

Chairman Anderson introduced Marshall Jones as the newest member of the Finance Committee.

Member Thompson moved to approve the September 10, 2012 Finance Committee meeting minutes as printed, Member Kathy Nelson seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report (on file).

Barb Link, County Clerk/Recorder, submitted a written report (on file).

Rich VerHeecke, County Treasurer, submitted a written report (on file).

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Thompson moved to recommend the County Board place on file the Treasurer's September Bank Balance Reports and September Interest Report (available at meeting) and the County Clerk's September Fund Balance Reports, (on file) Member Thompson seconded, all were in favor and motion carried (see enclosed reports).

The Committee reviewed the Henry County Correctional Center Daily Population Report for the month of September.

The Committee reviewed the September 2012 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries (listing on file). The Committee requested Department Heads submit a report for the December Finance Committee meeting that explains any expenses that are more than \$1,000.00 over budget in FY12. Discussion was held regarding using percentages versus a flat dollar amount, but it was determined that using a percentage would be unrealistic for large budgets.

Member Kippy Nelson requested and the Committee agreed to a review of the administration costs for Orion and Cambridge, charged according to the contractual police services agreement, to determine if an increase is warranted.

The Committee authorized the payment of mandatory Hepatitis B shots for Sheriff's Department employees to be paid from the Health Care Plan Fund account. A recommendation was made to the Administration Committee to review funding vaccines for any County employee from the Health Care Plan Fund.

Member Ripperger moved to recommend the County Board approve the September County Accounts in the total amount of \$3,434,773.03, Member Kathy Nelson seconded, all were in favor and motion carried (enclosed).

The Committee authorized the creation of a line item in the Sheriff's Department budget (6010) entitled Rebates which will be used to receipt rebates received from US Foodservice, a primary jail food service provider.

There was non non-budgeted expenses/revenues of unexpected or unrealized budgeted expenses or revenue to review.

The Committee discussed the review of potential budget effects of action taken at the September Standing Committee meetings.

There was no Old Business.

Under New Business, the Committee discussed the previously distributed FY13 Henry County budget and Summary of Preliminary Tax Levy. Member Thompson moved to present and recommend the Proposed FY13 Henry County Budget to the County Board, to be held over until the November County Board meeting, Member Ripperger seconded, motion carried (distributed separately). The Summary of Preliminary 2012 Tax Levy will also be presented at the October County Board meeting for information purposes (attached).

Member Thompson moved to recommend the County Board adoption of the Resolution authorizing the County Board Chairman to execute the Deed of Conveyance for parcel number 20-32-280-007, Member Kathy Nelson seconded, all were in favor and motion carried (attached).

Two bids were solicited and received for the Henry County TORT Fund Use study. This study will determine the amount of work that could be paid for out of the TORT fund, potentially reducing General Fund expenses. Member Kippy Nelson moved to accept the low bid from Maximus Consulting Services, Inc. to perform the Henry County TORT Fund Use Study for \$4,500.00 to be paid from the TORT Fund, Member Thompson seconded, all were in favor and motion carried (attached).

The next regularly scheduled Finance Committee meeting was set for Thursday, November 8, 2012, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

With no further business, Member Thompson moved to adjourn, Member Kathy Nelson seconded, all were in favor and motion carried. The meeting adjourned at 10:49 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator