

Finance Committee Meeting Report (Submitted 8-14-12)  
Courthouse, Room 303C, Monday, August 13, 2012, 5:00 P.M.

Members Present: Dennis Anderson, Jerry Thompson, Kathy Nelson, Pat Ripperger and Kippy Nelson. Members Absent: None. Ex-Officio Members Present: Tim Wells. Others Present: Rich VerHeecke, Sheriff Padilla, Jon Zahm (arrived at 5:23 p.m.) and Colleen Gillaspie.

Chairman Anderson called the meeting to order at approximately 5:00 p.m. Member Wells moved to approve the agenda as revised, Member Kathy Nelson seconded, all were in favor and motion carried.

No introductions were necessary.

Member Ripperger moved to approve the July 9, 2012 Finance Committee meeting minutes as printed, Member Kathy Nelson seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report (on file).

Ms. Kernan's report indicated she had spoken with Barb Link, County Clerk/Recorder, regarding a potential implementation date for an increased GIS document fee. The date that was recommended was October 1, 2012 as that would allow a 30 day notice to be given. Member Ripperger moved to hold this item over until the September Finance Committee meeting, Member Wells seconded, all were in favor and motion carried.

Barb Link, County Clerk/Recorder, submitted a written report (on file).

Jon Zahm arrived.

Rich VerHeecke, County Treasurer, reported Department activities for the month of July. The 2<sup>nd</sup> tax installment is due September 7, 2012. The current Investment Policy was distributed for Committee review.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Kathy Nelson moved to recommend the County Board place on file the Treasurer's July Bank Balance Reports and July Interest Report (available at meeting) and the County Clerk's July Fund Balance Reports, (on file) Member Thompson seconded, all were in favor and motion carried (see enclosed reports).

Sheriff Padilla reviewed the Henry County Correctional Center Daily Population Report for the month of July.

Sheriff Padilla left at approximately 5:40 p.m.

The Committee reviewed the July 2012 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries (listing on file).

Member Thompson moved to recommend the County Board approve the July County Accounts in the total amount of \$2,469,295.06, Member Ripperger seconded, all were in favor and motion carried (enclosed).

Under Current Budget Discussion, information was presented regarding the necessity of creating a new fund named State's Attorney Records Automation Fund. Member Ripperger moved to authorize the creation of the State's Attorney Records Automation Fund, Member Thompson seconded, all were in favor and motion carried.

Also, the Committee reviewed an overview sheet provided by the Sheriff's Department of the FY11 budgeted equipment expenses that were approved to be carried over into FY12.

The Committee discussed the review of potential budget effects of action taken at the July Standing Committee meetings.

Under Old Business, a report was distributed regarding the review of the ability to bundle department expenditures (on file). Colleen Gillaspie gave an overview of the report and, based on the data compiled, recommended no changes be made to current purchasing practices.

The Committee continued their review of the IMRF Contribution ARC and Phase-in optional rates available for calendar year 2013. Ms. Gillaspie recommended adoption of the ARC rate and the Committee discussed the options available. Member Ripperger moved to recommend the County Board select the IMRF ARC Contribution Rate for 2013 at 12.09% for Regular, Member Thompson seconded, motion carried with Member Kippy Nelson opposing the motion (see attached). The 2013 IMRF rate for SLEP is set at 20.67% and ROE is at 8.82%.

Under New Business, Member Thompson moved to recommend the County Board approve the resolution authorizing the County Board Chairman to execute the deed of conveyance for parcel number 20-28-276-016, Member Wells seconded, all were in favor and motion carried (see attached).

Member Wells presented a non-union employee increase proposal for Committee review. Member Wells moved to recommend the County Board approve awarding non-union full-time and part-time employees, who have been in their current positions for a period of one year or more, a 1.5% stipend increase for the FY12 budget year, Member Kippy Nelson seconded, motion carried with Chairman Anderson opposing the motion.

Ms. Gillaspie discussed a Henry County TORT Fund Study that would be sent out for bids. The Committee had no objections and Ms. Gillaspie will continue with the project.

There was no discussion on the FY13 budget. The budget hearings are scheduled for Wednesday, August 15<sup>th</sup> and Thursday, August 16<sup>th</sup> from 3-8 p.m. in Room 303C (see attached schedules). County Board members are encouraged to attend, especially for the Departments that are overseen by the Committee(s) they serve on.

The Committee reviewed a funding request from the Communications Committee for the purchase of a domain controller server out of FY12. This expense was included as an FY13 budget request and has been an unfunded request in previous years. Member Thompson moved to recommend the County Board approve the FY12 Information Services Department budget amendment resolution, Member Wells seconded, all were in favor and motion carried (see attached).

The next regularly scheduled Finance Committee meeting was set for Monday, September 10, 2012, at 5:00 p.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

With no further business, Member Kathy Nelson moved to adjourn, Member Wells seconded, all were in favor and motion carried. The meeting adjourned at 7:13 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator