

Finance Committee Meeting Report (Submitted 3-13-12)
Courthouse, Room 303C, Monday, March 12, 2012, 5:00 P.M.

Members Present: Dennis Anderson, Pat Ripperger, Jerry Thompson, Kippy Nelson and Kathy Nelson. Members Absent: None. Ex-Officio Members Present: None. Others Present: Colleen Gillaspie, County Administrator.

Chairman Anderson called the meeting to order at approximately 5:00 p.m. Member Ripperger moved to approve the agenda with the addition of Item VI. A. Director of Court Services, Jill Bullock, and move former Item VI.A. to B. and B. to C., Member Kippy Nelson seconded, all were in favor and motion carried.

No introductions were necessary.

Member Thompson moved to approve the February 13, 2012 Finance Committee meeting minutes as printed, Member Ripperger seconded, all were in favor and motion carried.

Ms. Jill Bullock, Director of Court Services, discussed the vacant positions in the Court Services Department due to the retirement of two employees effective January 31, 2012. Ms. Bullock was formally appointed to her current position on February 1, 2012. As the two retired employees participated in the Early Retirement Incentive, Ms. Bullock requested approval from the Finance Committee to replace both positions. Member Ripperger moved to authorize the replacement of the two vacant positions in the Court Services Department due to the cumulative projected savings of at least \$30,000.00, Member Kathy Nelson seconded, all were in favor and motion carried.

Rich VerHeecke, Treasurer, and Lindi Kernan, Supervisor of Assessments, submitted a written report. (on file)

Barb Link, County Clerk/Recorder, verbally relayed points of interest for Ms. Gillaspie to report to the Committee.

The Henry County Correctional Center Daily Population Report for the month of February was reviewed.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report as well as the Rural Revolving Loan Fund report dated 12-31-12. Member Kippy Nelson moved to recommend the County Board place on file the Treasurer's February Bank Balance Reports and February Interest Report, (available at meeting) the County Clerk's February Fund Balance Reports and the RRLF report, (on file) Member Thompson seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the February 2012 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. The Committee reviewed, discussed and questioned various revenue and expenditure entries. (listing on file)

Member Kippy Nelson moved to recommend the County Board approve the February County Accounts in the total amount of \$1,907,126.92, Member Kathy Nelson seconded, all were in favor and motion carried. (enclosed)

There was no discussion under Current Budget Discussion.

Under Old Business, discussion on the ability to bundle department expenditures was held over until the April meeting.

The copier/multi-function device audit will be held over until the May meeting.

Under New Business, the salary resolution for the Coroner was discussed. A draft resolution will be compiled and submitted at the April meeting granting the Coroner the same increases all other Elected Officials received two years prior.

Member Kathy Nelson moved to go into closed session per Section 5 ILCS 120/2c exception 21 at 6:41 p.m., Member Kippy Nelson seconded; 5 yes – Kippy Nelson, D. Anderson, P. Ripperger, J. Thompson and Kathy Nelson; 0 no; 0 absent.

Member Kippy Nelson moved to return to open session at 6:41 p.m., Member Kathy Nelson seconded, all were in favor and motion carried.

Member Thompson moved to release the minutes of September 12, 2011, Member Ripperger seconded, all were in favor and motion carried.

The next regularly scheduled Finance Committee meeting was set for Monday, April 16, 2012, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

With no further business, Member Thompson moved to adjourn, Member Kathy Nelson seconded, all were in favor and motion carried. The meeting adjourned at 6:43 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator