

Finance Committee Meeting Report (Submitted 2-14-12)
Courthouse, Room 303C, Monday, February 13, 2012, 5:00 P.M.

Members Present: Dennis Anderson, Pat Ripperger, Jerry Thompson, Kippy Nelson and Kathy Nelson. Members Absent: None. Ex-Officio Members Present: None. Others Present: Edwin Ripperger; Sheriff Padilla; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Anderson called the meeting to order at approximately 5:00 p.m. Member Kippy Nelson moved to approve the agenda as revised, Member Thompson seconded, all were in favor and motion carried.

No introductions were necessary.

Member Ripperger moved to approve the January 9, 2012 Finance Committee meeting minutes as printed, Member Thompson seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report. (on file)

Rich VerHeecke, Treasurer, reported Department activities for the month of January. It was reported that the auditors are at the Courthouse working on the FY11 audit.

Sheriff Padilla discussed out-of-county inmate updates and indicated written testing for correctional officer hiring is scheduled for next week. The Henry County Correctional Center Daily Population Report for the month of January was reviewed.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Ripperger moved to recommend the County Board place on file the Treasurer's January Bank Balance Reports and January Interest Report (available at meeting) and the County Clerk's January Fund Balance Reports, Member Kippy Nelson seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the January 2012 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. Total expenses for the period were \$1,843,233.67 and revenues were \$2,170,623.48, reflecting a surplus in revenues of \$327,389.81. Year-to-date General Fund revenues are at 15.4% and expenditures are at 17.7%, while they should be 16.67%. Restricted funds are at 16.0% for revenues and 21.3% for expenditures. The Committee reviewed, discussed and questioned various revenue and expenditure entries. (listing on file)

Member Ripperger moved to recommend the County Board approve the January County Accounts in the total amount of \$1,843,233.67, Member Thompson seconded, all were in favor and motion carried. (enclosed)

There was no discussion under Current Budget Discussion.

Under Old Business, the Committee continued discussion on the ability to bundle department expenditures. The listing of Department supply expenses is being compiled and should be available for Committee discussion at the March meeting. Chairman Anderson stated he would be in favor of offering some sort of employee incentive for cost saving ideas. There was no further conversation. Chairman Anderson encouraged employees to submit suggestions for cost saving ideas for Committee review.

It was reported that the copier/multi-function device audit was anticipated to be complete around May according to the IS Manager who has been working with three office supply companies. The results will be shared with the Finance Committee upon completion.

Under New Business, the RRLF budget amendment resolution was discussed. Member Kippy Nelson moved to recommend the County Board approve the Rural Revolving Loan Fund (2090) budget amendment resolution, Member Thompson seconded, all were in favor and motion carried. (attached)

The Committee was given information summarizing the 2011 budget. (on file) The opportunity for further discussion will be held at the March Finance Committee meeting.

The Committee reviewed and discussed the request by the Executive Committee to review the draft revisions to the Standing Committees. The Committee's ideas and opinions will be reviewed with the Executive Committee at their March meeting.

The Committee reviewed and discussed the revised salary range schedule. Member Thompson moved to recommend the County Board approve the revised salary range schedule, Member Kathy Nelson seconded, all were in favor and motion carried (attached)

A news release regarding actions taken by the RRLF Board were reviewed. Member Thompson moved to recommend the County Board authorize the release of RRLF funds in the amount of \$100,000.00 for Tennant Landholdings, Inc. located in Colona and \$60,000.00 for Sandbur Roping Supplies, Inc. located in Kewanee, Member Kippy Nelson seconded, all were in favor and motion carried. (attached)

The next regularly scheduled Finance Committee meeting was set for Monday, March 12, 2012, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

With no further business, Member Thompson moved to adjourn, Member Ripperger seconded, all were in favor and motion carried. The meeting adjourned at 6:56 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator