

Finance Committee Meeting Report (Submitted 1-10-12)  
Courthouse, Room 303C, Monday, January 9, 2012, 5:00 P.M.

Members Present: Dennis Anderson, Pat Ripperger, Jerry Thompson, Kippy Nelson and Kathy Nelson. Members Absent: None. Ex-Officio Members Present: Tim Wells. Others Present: Edwin Ripperger; Sheriff Padilla; Barb Link, County Clerk/Recorder; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Anderson called the meeting to order at approximately 5:00 p.m. Member Ripperger moved to approve the agenda as printed, Member Wells seconded, all were in favor and motion carried.

No introductions were necessary.

Member Thompson moved to approve the December 12, 2011 Finance Committee meeting minutes as printed, Member Ripperger seconded, all were in favor and motion carried.

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported Department activities for the month of December.

Lindi Kernan, Supervisor of Assessments, submitted a written report. (on file)

Sheriff Padilla responded to out-of-county inmate inquiries. The Henry County Correctional Center Daily Population Report for the months of November and December were reviewed.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Kippy Nelson moved to recommend the County Board place on file the Treasurer's December Bank Balance Reports and December Interest Report (available at meeting) and the County Clerk's December Fund Balance Reports, Member Kathy Nelson seconded, all were in favor and motion carried. (see enclosed reports)

Member Wells left at 5:39 p.m.

The Committee reviewed the December 2011 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. Total expenses for the period were \$3,694,011.97 and revenues were \$2,115,167.48, reflecting a deficit in revenues of \$1,578,844.49. Year-to-date General Fund revenues are at 9.0% and expenditures are at 10.4%, while they should be 8.34%. Restricted funds are at 6.9% for revenues and 15.2% for expenditures. The Committee reviewed, discussed and questioned various revenue and expenditure entries. The Committee agreed to create a Fingerprinting Salary Reimbursement line item in

the Regional Office of Education (2050) expenditure account as well a K-9 line item in the Sheriff's Drug Fund (8400) expenditure account.

Member Ripperger moved to recommend the County Board approve the December County Accounts in the total amount of \$3,694,011.97, Member Kathy Nelson seconded, all were in favor and motion carried. (enclosed)

Under Current Budget Discussion, the Committee continued discussion on the ability to bundle department expenditures. The total number of businesses the Courthouse purchases office supplies from was submitted for Committee review. It was requested that each Department Head report their annual office supply purchases to the Administration Office for pricing comparisons to be completed. This information will then be forwarded to the Finance Committee for further review.

Member Kathy Nelson followed up on a request to have a copier audit completed. This audit will begin around the middle of January, pending schedules of participating companies.

There was no Old Business.

There was no New Business.

The next regularly scheduled Finance Committee meeting was set for Monday, February 13, 2012, at 5:00 p.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

The meeting adjourned at 6:19 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator