

Finance Committee Meeting Report (Submitted 4-19-11)
Courthouse, Room 303C, Monday, April 18, 2011, 5:00 P.M.

Members Present: Dennis Anderson, Pat Ripperger, Jerry Thompson and Tom Steele.
Member Absent: Kathy Nelson. Ex-Officio Members Present: Tim Wells. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/Payroll/Office Manager; Rich VerHeecke, Treasurer; Sheriff Jim Padilla, Bob Westfall, Building/Zoning Manager and Colleen Gillaspie, County Administrator.

Chairman Anderson called the meeting to order at 5:00 p.m. Member Ripperger moved to approve the agenda as amended, Member Thompson seconded, all were in favor and motion carried.

No introductions were necessary.

Member Thompson moved to approve the March 7, 2011 Finance Committee meeting minutes as printed, Member Steele seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a written report. (on file)

Barb Link, County Clerk/Recorder, and Rich VerHeecke, Treasurer, reported Department activities for the month of March.

The Committee reviewed the Treasurer's Bank Balance Report and the County Clerk's Fund Balance Report. Member Steele moved to recommend the County Board place on file the Treasurer's March Bank Balance Reports and March Interest Report (available at meeting) and the County Clerk's March Fund Balance Reports, Member Ripperger seconded, all were in favor and motion carried. (see enclosed report)

The Committee reviewed the March 2011 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. Total expenses for the period were \$1,765,448.47 and revenues were \$1,931,548.96, reflecting a surplus in revenues of \$166,100.49. Year-to-date General Fund revenues are at 27.4% and expenditures are at 30.2%, while they should be 33.34%. Restricted funds are at 26.0% for revenues and 29.5% for expenditures. The Committee reviewed, discussed and questioned various revenue and expenditure entries.

Member Ripperger moved to recommend the County Board approve the March County Accounts in the total amount of \$1,765,448.47, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Under Old Business, the Henry County Correctional Center Daily Population Report for the month of March was reviewed. (on file) The number of inmates needed to sustain the Sheriff's Business Plan (6080) budget for FY11 is 29.

The Committee reviewed the draft FY11-12 Budget Calendar. Member Thompson moved to adopt the FY11-12 Budget Calendar, Member Steele seconded, all were in favor and motion carried. (attached)

The Committee continued discussion on the recommendation from the Administration Committee to place 50% of unbudgeted FY11 General Fund revenues in the Capital Building Fund. The Committee took no action on the recommendation and suggested the Administration Committee request a specific dollar amount for a particular project be moved to the Capital Building Fund. As a result of the discussion, the Committee created a new revenue line item in the Zoning/Building (4010) Department titled Wind Tower Building Permit Fees and requested all FY11 revenue be moved appropriately. Also, the Committee created a new revenue line item for accountability purposes in the General Financial Services (2010) Department titled Turbine Fees and requested the fees received from Invenergy of \$133,000.00 be placed in said line item.

Additional information is being researched regarding the request to complete the FY10 IMRF payment and is therefore being held over until the May Committee meeting.

Under New Business, the 2011 budget was discussed.

Non-budgeted expenses and revenues were discussed. Member Steele moved to allow the creation of a restricted fund titled State's Attorney Money Laundering Fund as requested by the State's Attorney, Member Ripperger seconded, all were in favor and motion carried.

Member Steele moved to create a line item in the Information Services (2060) Department titled FOIA Expenses, Member Thompson seconded, all were in favor and motion carried.

Discussion regarding the prepayment of jail food was postponed until the May Committee meeting.

Unexpended or unrealized budgeted expenses or revenues were previously discussed.

The next regular scheduled Finance Committee meeting was set for Monday, May 9, 2011, at 5:00 p.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator