Finance Committee Meeting Report (Submitted 4-15-10)
Courthouse, Room 303C, Monday, April 12, 2010, 10:00 A.M.

Members Present: Pat Ripperger, Muriel Weber and Jerry Thompson. Member Absent: Dennis Sullivan. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/Payroll/Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Ripperger called the meeting to order at 8:20 a.m. Member Thompson moved to approve the agenda with the addition of Item IV. New Business D. Levy Funding Requests, Member Weber seconded, all were in favor and motion carried.

Member Weber moved to approve the March 8, 2010 Finance Committee meeting minutes as printed, Member Thompson seconded, all were in favor and motion carried.

Department Head discussion was held.

Lindi Kernan, Supervisor of Assessments, reported Department activities for the month of March.

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported Department activities for the month of March.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's March Fund Balance Report and Interest Report (available at meeting) and the March Reconciliation Report of the County Clerk, Member Weber seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the March 2010 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 33.34%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) It was noted the Building/Zoning Department received revenue for wind tower special use permits; 2) COBRA subsidy payments will be moved from 8370-8040 to 8370-8044; 3) A expenditure for Star Courier will be moved from 1020-5120 to 1010-5115; and 4) The Accounting Office will verify a credit placed in 8320-5150.

The Committee agreed to create a new revenue line item in the Solid Waste Management Fund for Tipping Fees.

Member Weber moved to recommend the County Board approve the March County Accounts in the total amount of $1,697,288.79, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Under old business, the Henry County Correctional Center Daily Population Report for the month of March was not available and will be discussed at the April meeting.

The Committee discussed voluntary furlough day implementation. After much discussion it was decided that the Finance Committee would meet with the Department Heads at their April 15th meeting to discuss the current FY10 budget, the future FY11 budget and requested reductions in overall Department budgets.

Under new business, the draft FY10-11 budget calendar was discussed. Following discussion, a revised calendar will be submitted at the May meeting for approval.

Member Weber moved to approve the Elected Officials Salary resolutions for the Treasurer, Circuit Clerk and County Clerk for FY11 to FY14, Member Thompson seconded, all were in favor and motion carried. (attached)

Member Thompson moved to approve the Amendment to Resolution No. 08-23 Establishing the Annual Salary for Supervisor of Assessments, Member Weber seconded, all were in favor and motion carried. (attached)

The Committee discussed levy funding requests for FY11. It was requested that a letter be sent to all levying bodies stating the Finance Committee is not planning to increase levies from the FY10 rates.

The next regular scheduled Finance Committee meeting was set for Monday, May 10, 2010, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 11:27 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator