

Finance Committee Meeting Report (Submitted 1-12-10)  
Courthouse, Room 303C, Monday, January 11, 2010, 8:15 A.M.

Members Present: Pat Ripperger, Muriel Weber, Jerry Thompson and Dennis Sullivan.  
Member Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Ripperger called the meeting to order at 8:20 a.m. Member Thompson moved to approve the agenda with the additions of Item IV. A. RRLF Annual Report and B. Labor Negotiations Update, Member Sullivan seconded, all were in favor and motion carried.

Member Thompson moved to approve the December 7, 2009 Finance Committee meeting minutes as printed, Member Sullivan seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported Department activities for the month of December.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's December Fund Balance Report and Interest Report (available at meeting) and the December Reconciliation Report of the County Clerk, Member Weber seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the December 2009 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 8.34%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) A revenue entry will be moved from 2090-8516 to 2090-9745; 2) Interest was recorded for November and December in 8370-9530; 3) It was noted that there was no mileage reimbursement request for 4010. A mileage request had been submitted to the Plan/Dev Committee and will be reflected in the February Expenditure Audit Trail; 4) Expense charges will be moved from 6090-4010 to 6090-5100 and 6090-5041 to 6090-5030; 5) It was questioned whether fuel expense reimbursements from the Sheriff to the Highway Department could be done via transfer rather than writing a check. It was determined that due to the location of the GF bank balances the Accounting Office uses the money could not be transferred and would have continue being paid via check; 6) Expense charges will be moved from 8270-5100 to 8270-5090; and 7) Expense charges will be moved from 8470-5505 to 8470-5508.

Member Weber moved to recommend the County Board approve the December County Accounts in the total amount of \$2,902,307.73, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Under old business, the Henry County Correctional Center Daily Population Report for the month of December was discussed. (on file)

Under new business, the Committee agreed to create a new General Fund revenue line item for Freedom of Information Act revenue. The Committee was also informed that the IRS Standard Mileage Rate for 2010 is 50 cents per mile.

The Committee reviewed a letter from the IL Department of Revenue informing IL County Treasurers of how they are choosing to disperse funds following a reduction in the FY10 budget appropriation for grant funds. The letter indicates the Public Defender Reimbursements will be paid out until the State's total amount budgeted is expended and the Supervisor of Assessments Salary Reimbursements will be reimbursed at 50% of salary until the State's total amount budgeted is expended. The Committee requested information from the State's Attorney relating to requirements of payments for salary and stipends already set and will continue discussion next month.

Chairman Ripperger updated the Committee on the Executive Committee's discussion of the request to establish an approval system for Per Diem/Mileage requests.

Member Thompson moved to go into closed session to discuss labor negotiations with County Board member Jesse Crouch at 10:18 a.m., Member Sullivan seconded, all were in favor and motion carried, 4 yes – P. Ripperger, J. Thompson, D. Sullivan and M. Weber; 0 no; 0 absent.

Member Thompson moved to return to open session at 10:37 a.m., Member Weber seconded, all were in favor and motion carried.

The next regular scheduled Finance Committee meeting was set for Monday, February 8, 2010, at 8:15 a.m., Board Conference Room #303C, 3<sup>rd</sup> floor, Courthouse.

The meeting adjourned at 10:50 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator