Finance Committee Meeting Report (Submitted 12-08-09)
Courthouse, Room 303C, Monday, December 7, 2009, 8:15 A.M.

Members Present: Pat Ripperger, Muriel Weber, Jerry Thompson and Dennis Sullivan. Member Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Ripperger called the meeting to order at 8:20 a.m. Member Weber moved to approve the agenda with the addition of Item IV. C. Zoning Stipend, Member Thompson seconded, all were in favor and motion carried.

Member Sullivan moved to approve the November 9, 2009 Finance Committee meeting minutes as printed, Member Weber seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported Department activities for the month of November.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's November Fund Balance Report and Interest Report (available at meeting) and the November Reconciliation Report of the County Clerk, Member Sullivan seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the November 2009 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 100%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) It was requested that a line item be added under 2010 for a publication cost reimbursement fee from the Treasurer's office; 2) It was noted that the RRLF rent was not paid in FY09; 3) It was questioned why the revenue line item 6010-8546 was so low; 4) Expenses for 2060 will be reviewed with the Department Head for clarification; 5) There was no mileage reimbursement request for 4010; 6) It was noted that several 6010 expenses were paid for 2010 out of the FY09 budget; and 7) The charge for the Animal Control software data conversion was not paid out of the FY09 budget and will be verified that it will be paid out of the FY10 budget instead.

Member Thompson moved to recommend the County Board approve the November County Accounts in the total amount of $3,314,761.61, Member Sullivan seconded, all were in favor and motion carried. (enclosed)

Under old business, the Henry County Correctional Center Daily Population Report for the month of November was discussed. (on file)

Under new business, Member Weber moved to recommend to the County Board the adoption of the Resolutions authorizing the County Board Chairman to execute the Deeds of Conveyances for parcel numbers 06-10-431-005, 06-15-206-017, 20-28-477-013, 20-28-481-016-0030, 20-31-260-001, 20-32-260-004, 20-32-260-007 and 20-33-332-007, Member Thompson seconded, all were in favor and motion carried. (see attachments)

The Committee continued discussion of the request to establish an approval system for Per Diem/Mileage requests. After discussion, Member Weber recommended the request to the Executive Committee for further discussion, Member Thompson seconded, all were in favor and motion carried.

Chairman Ripperger discussed a request from the Plan/Development Committee to review a proposal for the Zoning/Building Manager to receive a monthly travel/meeting stipend, in lieu of monthly mileage requests. Member Thompson moved to recommend the Plan/Development Committee not accept a proposal to pay a monthly travel/meeting stipend to the Zoning/Building Manager, Member Sullivan seconded, all were in favor and motion carried.

An overview of the E911 budget was distributed for Committee review. (attached) It was noted that E911 has budgeted $255,000.00 for remodeling of the Henry County Dispatch Center and purchase of new computers for same.

The next regular scheduled Finance Committee meeting was set for Monday, January 11, 2010, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 11:11 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator