Finance Committee Meeting Report (Submitted 09-08-09)
Courthouse, Room 303C, Friday, September 4, 2009, 8:15 A.M.

Members Present: Pat Ripperger, Muriel Weber, Jerry Thompson and Dennis Sullivan. Member Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Ripperger called the meeting to order at 8:25 a.m. Member Weber moved to approve the agenda after deleting III. A. 1., Member Thompson seconded, all were in favor and motion carried.

Member Thompson moved to approve the August 10, 2009 Finance Committee meeting minutes with a correction of the amount in the 6th paragraph on the second page from $23,000 to $14,500.00, Member Sullivan seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, submitted a report on Department activities for the month of August.

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported Department activities for the month of August.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's August Fund Balance Report and Interest Report (available at meeting) and the August Reconciliation Report of the County Clerk, Member Sullivan seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the August 2009 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 75%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) The IEMA Fund is over budget on their grant reimbursement revenues which will be reviewed for the reason; and 2) The amount shown in the property tax levy amount as originally budgeted for the TORT account is incorrect and will need to be changed.

Member Weber moved to recommend the County Board approve the August County Accounts in the total amount of $2,610,886.39, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Under old business, the Henry County Correctional Center Daily Population Report for the month of August was discussed. (on file) The review of the out-of county inmates for the period June to August 2009 has been moved to September 14, 2009, time to be determined.

Under new business, a draft revised salary wage schedule was reviewed and discussed. Member Thompson moved to recommend County Board adopt the Henry County Courthouse Salary Range Schedule as amended, Member Sullivan seconded, all were in favor and motion carried. (attached)

Member Sullivan moved to approve the installation of already owned Animal Control Software and the conversion of existing data in the amount of $1,500.00, Member Thompson seconded, all were in favor and motion carried.

The Committee discussed the draft FY09-10 Budget. A draft Estimated Income and Expenditures for FY09-10 was distributed for Committee review.

Member Thompson moved to go into closed session to discuss personnel at 10:19 a.m., Member Sullivan seconded, all were in favor and motion carried, 4 yes – M. Weber, P. Ripperger, J. Thompson and D. Sullivan; 0 no; 0 absent.

Member Thompson moved to return to open session at 10:21 a.m., Member Sullivan seconded, all were in favor and motion carried.

Member Thompson moved to release the minutes of September 10, 2007; February 9, 2009 B; March 9, 2009 A; and March 9, 2009 B, Member Sullivan seconded, all were in favor and motion carried.

The next regular scheduled Finance Committee meeting was set for Friday, October 9, 2009, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 10:54 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator