Finance Committee Meeting Report (Submitted 08-11-09)
Courthouse, Room 303C, Monday, August 10, 2009, 8:15 A.M.

Members Present: Pat Ripperger, Muriel Weber, Jerry Thompson and Dennis Sullivan. Member Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Ripperger called the meeting to order at 8:15 a.m. Member Thompson moved to approve the agenda after moving IV. B. under the Supervisor of Assessments section and with the addition of IV. C. Zoning/Building Department Budget, Member Weber seconded, all were in favor and motion carried.

Member Weber moved to approve the July 10, 2009 Finance Committee meeting minutes, Member Thompson seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, reported Department activities for the month of July.

The Committee reviewed and discussed the Property Tax Abatement Application. Member Thompson moved to reject the application on the basis that it does not meet the minimum project valuations, Member Sullivan seconded, all were in favor and motion carried. Colleen Gillaspie will contact the applicant to explain the County's position as well as offer assistance to research further economic development avenues.

Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer, reported Department activities for the month of July. The Tax Sale will be held October 27, 2009 at 1:00 p.m. in the 2nd floor Courtroom. The 2nd tax installment will be due September 11, 2009.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Weber moved to recommend the County Board place on file the Treasurer's July Fund Balance Report and Interest Report (available at meeting) and the July Reconciliation Report of the County Clerk, Member Thompson seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the July 2009 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 66.67%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) A $98,414.18 payment will be moved from 2010-7023 to 2010-7030; 2) A $8,465.29 payment will be moved from 6090-8230 to 6090-8115; 3) A background check charge in 2030-5120 will be moved to 1010-4031; 4) An Office

Machine Consultants bill will be moved from 2070-5060 to 2070-5010; 5) Longevity line items for Departments that split payroll between more than one Department was discussed; 6) A salary payment will be moved from 6070-3020 to 6070-3010; 7) A Johns Glass Shop bill will be moved from 6090-5041 to 6090-4010; and 8) An Old National Wealth bill will be moved from 8470-5505 to 8470-5508.

Member Thompson moved to disburse longevity pay out of an employee's primary salary line item, Member Sullivan seconded, all were in favor and motion carried.

Member Thompson moved to recommend the County Board approve the July County Accounts in the total amount of $2,367,348.79, Member Weber seconded, all were in favor and motion carried. (enclosed)

Under old business, the Henry County Correctional Center Daily Population Report for the month of July was discussed. (on file)

Under new business, the Schedule of Budget Hearings for Tuesday, August 18th and Wednesday, August 19th was distributed. (see attached) All Committee Chairs as well as County Board members are encouraged to attend their Department's budget hearing(s).

Chairman Ripperger mentioned the Tri-County Regional Collection Facility charge for FY09-10 has increased to approximately ~~$23,000.00~~ and will be reviewed and discussed during the Budget Hearings. 14,500.00

Member Weber moved to go into closed session to discuss personnel at 10:08 a.m., Member Sullivan seconded, all were in favor and motion carried, 4 yes – M. Weber, P. Ripperger, J. Thompson and D. Sullivan; 0 no; 0 absent.

Member Thompson moved to return to open session at 10:31 a.m., Member Weber seconded, all were in favor and motion carried.

The next regular scheduled Finance Committee meeting was set for Friday, September 4, 2009, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 10:33 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator