

Finance Committee Meeting Report (Submitted 2-10-09)
Courthouse, Room 303C, Monday, February 9, 2009, 8:15 A.M.

Members Present: Pat Ripperger, Muriel Weber, Jerry Thompson and Dennis Sullivan.
Members Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; Lisa Hammer and Colleen Gillaspie, County Administrator.

Chairman Ripperger called the meeting to order at 8:15 a.m. Member Weber moved to approve the agenda with the additions under IV. New Business of Item C. FY09 Zoning Department Budget Amendment Resolution and Item D. Creation of Line Item in Animal Control Fund, Member Thompson seconded, all were in favor and motion carried.

Member Thompson moved to approve the January 12, 2009 Finance Committee meeting minutes as printed, Member Sullivan seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments reported Department activities for the month of January.

Member Thompson moved to go into closed session to discuss current litigation at 8:22 a.m., Member Weber seconded, all were in favor and motion carried, 4 yes – J. Thompson, D. Sullivan, M. Weber and P. Ripperger; 0 no; 0 absent.

Member Thompson moved to return to open session at 8:32 a.m., Member Sullivan seconded, all were in favor and motion carried.

Mr. Chad Braatz, Solid Waste Coordinator with Tri-County Resource & Management Council, presented information on their request for funding from Henry County. The Committee had various questions and discussed the proposal in length. Member Thompson moved to recommend County Board approve payment to Tri-County Regional Collection Facility in the requested amount of \$7,264.00 for 2009 paint and e-cyclable collections at Eagle Enterprises Recycling, Member Sullivan seconded, all were in favor and motion carried. (see attached request) A resolution shifting money from General Financial Services Fund (2120) Contingencies (6010) line item to a newly created line item in the Solid Waste Management Fund (8510) will be available for Finance Committee review at their March meeting. The Committee instructed Colleen Gillaspie and Bob Westfall to create payment request tiers for communities

and townships based on population. The Committee also requested the Planning/Development Committee resume oversight of this project.

Barb Link, County Clerk/Recorder reported Department activities for the month of January.

Chairman Ripperger distributed a packet of information received from an IMRF Seminar recently attended. (on file)

Member Thompson moved to go into closed session to discuss personnel at 9:08 a.m., Member Sullivan seconded, all were in favor and motion carried, 4 yes – J. Thompson, D. Sullivan, M. Weber and P. Ripperger; 0 no; 0 absent.

Member Thompson moved to return to open session at 9:35 a.m., Member Sullivan seconded, all were in favor and motion carried.

Rich VerHeecke, Treasurer reported Department activities for the month of January.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's January Fund Balance Report and Interest Report (available at meeting) and the January Reconciliation Report of the County Clerk, Member Weber seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the January 2009 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 16.67%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) A reimbursement from Stark County for the ROE is being researched to determine the reimbursement period; 2) A large deposit of fines and fees in Probation Services Fees 8350-8536 will be reviewed to verify it was placed in the correct line item; and 3) The Committee requested the Sheriff be contacted regarding recovery of the gas tax paid on fuel purchased outside of the Highway Department.

Member Weber moved to recommend the County Board approve the January County Accounts in the total amount of \$2,636,232.91, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Under old business, the Henry County Correctional Center Daily Population Report for the month of January 2008 was discussed. (on file) Chairman Ripperger stated the

Sheriff will be reviewing the average number of out-of-county inmates in March for the period December 1, 2008 to February 28, 2009. This time period was established after questions were raised regarding when the 3-month review period began.

Under new business, the Committee reviewed and discussed the FY09 General Financial Services Budget Amendment Resolution. Member Thompson moved to recommend County Board approve the FY09 General Financial Services Budget Amendment Resolution, Member Weber seconded, all were in favor and motion carried. (attached)

The Committee reviewed and discussed the FY09 County Farm Budget Amendment Resolution. Member Thompson moved to recommend County Board approve the FY09 County Farm Budget Amendment Resolution, Member Weber seconded, all were in favor and motion carried. (attached)

The Committee reviewed and discussed the FY09 Zoning Department Budget Amendment Resolution. Member Thompson moved to recommend County Board approve the FY09 Zoning Department Budget Amendment Resolution, Member Weber seconded, all were in favor and motion carried. (attached)

The Committee discussed a request to create a line item in the Animal Control Department Fund (8270). Member Thompson moved to create a line item called Veterinary Assistance in the Animal Control Department Fund (8270), Member Weber seconded, all were in favor and motion carried. A resolution shifting funds from Animal Control Department (8270) Animal Disposal (5226) line item to the newly created Veterinary Assistance line item will be available for Finance Committee review at their March meeting.

The Committee also authorized a PIA for Dr. Richard W. Baird, DVM, for veterinary services rendered in August and September 2008 in the amount of \$1,015.00.

The next regular scheduled Finance Committee meeting was set for Monday, March 9, 2009, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 10:40 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator