Finance Committee Meeting Report (Submitted 1-13-09)
Courthouse, Room 303C, Monday, January 12, 2009, 8:15 A.M.

Members Present: Pat Ripperger, Muriel Weber, Jerry Thompson and Dennis Sullivan. Members Absent: None. Others Present: Barb Link, County Clerk/Recorder; Kelli Humphrey, Accounting/ Payroll Office Manager; Rich VerHeecke, Treasurer; and Colleen Gillaspie, County Administrator.

Chairman Ripperger called the meeting to order at 8:15 a.m. Member Weber moved to approve the agenda with the additions under IV. New Business of Item A. Request from Plan/Dev regarding Funding Request for Tri-County Regional Collection Facility and Item B. RRLF Report, Member Thompson seconded, all were in favor and motion carried.

Member Thompson moved to approve the December 8, 2008 Finance Committee meeting minutes as printed, Member Weber seconded, all were in favor and motion carried.

Lindi Kernan, Supervisor of Assessments, Barb Link, County Clerk/Recorder and Rich VerHeecke, Treasurer reported Department activities for the month of December.

The Committee reviewed the Treasurer's Fund Balance Report and the County Clerk's Reconciliation Report. Member Thompson moved to recommend the County Board place on file the Treasurer's December Fund Balance Report and Interest Report (available at meeting) and the December Reconciliation Report of the County Clerk, Member Sullivan seconded, all were in favor and motion carried. (see enclosed reports)

The Committee reviewed the December 2008 Revenue and Expenditure Audit Trail Reports as prepared by the Accounting Department. On pace year-to-date revenues and expenditures should be 8.34%. The Committee reviewed, discussed and questioned various revenue and expenditure entries: 1) It was noted that the DUI Equipment monies were returned to Cambridge; 2) A grant labeled Death Certificate Surcharge was receipted into the Coroner Equipment Grant Fund. Kelli will check with the Coroner's office to determine what these funds are to be used for; 3) The Committee requested Lindi be contacted to establish if the Coordinated Aerial Photography Project Fund can be eliminated; 4) Colleen will review the Zoning Department Head Salary line item to determine if Bill's vacation and personal time pay was included in original budget; 5) Colleen will check with Coroner's office to see why the Dues line item is over expended.

Member Sullivan moved to recommend the County Board approve the December County Accounts in the total amount of $2,913,164.50, Member Thompson seconded, all were in favor and motion carried. (enclosed)

Under old business, the Henry County Correctional Center Daily Population Report for the month of December 2008 was discussed. (on file) In February the Sheriff should be reviewing the number of out-of-county inmates for the 3-month period beginning November 1, 2008 to January 31, 2009 to determine if the average is less than 36 out-of-county inmates. If the average is less, the Sheriff had previously agreed to layoff employees.

Under new business, the Committee discussed the request from the Plan/Dev Committee regarding the funding request for Tri-County Regional Collection Facility. After much discussion Member Thompson made a motion to request Mr. Chad Braatz, Solid Waste Coordinator, attend the February Finance Committee meeting to answer the Committee's questions, Member Sullivan seconded, all were in favor and motion carried.

The Committee reviewed and placed on file the RRLF Financial Report dated November 30, 2008.

The next regular scheduled Finance Committee meeting was set for Monday, February 9, 2009, at 8:15 a.m., Board Conference Room #303C, 3rd floor, Courthouse.

The meeting adjourned at 10:20 a.m.

Respectfully submitted,

Colleen Gillaspie, County Administrator